

November 7, 2024

Board of County Commissioners
 Clackamas County

Approval of an Amendment to a Subrecipient Agreement with Legal Aid Services of Oregon to provide legal assistance to County residents. Amendment Value is \$108,679 for 1 year. Total agreement value is \$237,838 for 2 years. Funding is through the Federal Community Development Block Grant program and the Older Americans Act. No County General Funds are involved.

Previous Board Action/Review	Original agreement: June 5, 2024, signed by County Administrator Amendment #01 briefed at issues November 5, 2024		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	Yes: Andrew Naylor	Procurement Review	No
Contact Person	Brenda Durbin	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of Amendment #01 to a Subrecipient Agreement with Legal Aid Services of Oregon (LASO) to provide Housing Rights and Resources services funded by Community Development Block Grant (CDBG) funds and Legal Assistance services for older adults and family caregivers funded by Older Americans Act (OAA) for residents of the County. These services link residents with resources to meet their individual needs.

Legal Aid Services of Oregon provides a wide range of services to help guide people through complicated legal proceedings. These include legal assistance and representation, self-help information, free legal clinics and pro bono assistance, and access to web-based information and forms. In fiscal year 2024, LASO provided approximately 400 hours of legal services for older adults and/or caregivers as well as training and information and referral services regarding homelessness prevention, affordable housing, and rental assistance.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve Amendment #01 (11260) and authorize Chair Smith to sign on behalf of Clackamas County.

For Filing Use Only

Respectfully submitted,

 Rodney A. Cook
 Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-009</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: Legal Aid Services of Oregon</u>	<u>Amendment Requested By: Brenda Durbin</u>
<hr/>	
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	<input type="checkbox"/> Other:

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 24-009 (“Agreement”) with Legal Aid Services of Oregon (“SUBRECIPIENT”) includes budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$108,679, for a total Agreement amount of \$237,838.

This Amendment #1 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with “***bold/italic***” font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. Grant Funds. COUNTY’s funding for this Agreement is a combination of Federal dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$129,159**. Payments will be made on a cost reimbursement basis, the award is conditional upon compliance with the terms herein, and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1 Grant Funds: COUNTY’s funding of **\$54,380** in grant funds for this Agreement is the Older Americans Act (ALN: 93.044 & 93.052) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

4.2 Other Funds: COUNTY’s funding of **\$74,779** in grant funds for this Agreement is the Community Development Block Grant for Entitlement Communities (ALN: 14.218) issued to COUNTY by the U.S. Department of Housing and Urban Development (HUD).

TO READ:

4. Grant Funds. COUNTY’s funding for this Agreement is a combination of Federal dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for two years is **\$237,838**. Payments will be made on a cost reimbursement basis, the award is conditional upon compliance with the terms herein, and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1 Grant Funds: COUNTY’s funding of **\$88,280** in grant funds for this Agreement is the Older Americans Act (ALN: 93.044 & 93.052) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

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4.2 Other Funds: COUNTY's funding of **\$149,558** in grant funds for this Agreement is the Community Development Block Grant for Entitlement Communities (ALN: 14.218) issued to COUNTY by the U.S. Department of Housing and Urban Development (HUD).

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AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2024-25:

Legal Aid Services of Oregon

Fiscal Year 2024-25

<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>Reimb. Rate</u>
OAA IIIB	93.044	\$ 29,400	\$ 3,269	Attorney Services	\$ 145.00
				Paralegal Services	\$ 100.00
OAA IIIE	93.052	\$ 4,500	\$ 1,500	Attorney Services	\$ 145.00
				Paralegal Services	\$ 100.00
CDBG	14.218	\$ 74,779	NA	Quarterly Payment	\$ 18,694.75
Total		\$ 108,679		Federal Award Total:	\$ 108,679

* Source of Match - inkind Admin Staff time

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REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Legal Aid Services of Oregon
SUBRECIPIENT Unique Entity Identifier:	NAZVQ89FQJ55
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Total amount of all federal funds from this ALN obligated by this action:	\$79,280
Total amount of all federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$237,838
Amount of federal funds from this FAIN committed to SUBRECIPIENT:	[x]%
Pass-through entity identifying number:	NVWKAVB8JND6
Name of pass-through entity:	Clackamas County
Contact information for awarding official of the pass-through entity:	Tonia Hunt THunt@clackamas.us
Federal awarding agency:	Administration for Community Living
Federal award program name:	Older Americans Act
Is Award for Research and Development?	No
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

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REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Legal Aid Services of Oregon
SUBRECIPIENT Unique Entity Identifier:	NAZVQ89FQJ55
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Total amount of all federal funds from this ALN obligated by this action:	\$9,000
Total amount of all federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$237,838
Amount of federal funds from this FAIN committed to SUBRECIPIENT:	[x]%
Pass-through entity identifying number:	NVWKAVB8JND6
Name of pass-through entity:	Clackamas County
Contact information for awarding official of the pass-through entity:	Tonia Hunt THunt@clackamas.us
Federal awarding agency:	Administration for Community Living
Federal award program name:	Older Americans Act
Is Award for Research and Development?	No
Assistance Listing Number (ALN) & Title:	93.052 Title III, Part E
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

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REPLACE EXHIBIT H – 3 with the following:**2 CFR 200.332(a) REQUIRED INFORMATION**

Federal award identification	
SUBRECIPIENT Name:	Legal Aid Services of Oregon
SUBRECIPIENT Unique Entity Identifier:	NAZVQ89FQJ55
Federal Award Identification Number (FAIN):	B-23-UC-41-0001
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Total amount of all federal funds from this ALN obligated by this action:	\$149,558
Total amount of all federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$237,838
Amount of federal funds from this FAIN committed to SUBRECIPIENT:	5.8%
Pass-through entity identifying number:	NVWKAVB8JND6
Name of pass-through entity:	Clackamas County
Contact information for awarding official of the pass-through entity:	Tonia Hunt THunt@clackamas.us
Federal awarding agency:	U.S. Department of Housing and Urban Development
Federal award program name:	Community Development Block Grant for Entitlement Communities
Is Award for Research and Development?	No
Assistance Listing Number (ALN) & Title:	14.218
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

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SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

Legal Aid Services of Oregon

By: _____

By: Emily Brown-Sitnick

Its: _____

Its: Regional Director, Portland Regional Office

Dated: _____

Dated: 10/16/2024

Approved to Form:

By: 

County Counsel

Dated: 10/17/2024