

**CLACKAMAS COUNTY SERVICE DISTRICT NO.5**  
**BUDGET COMMITTEE MEETING MINUTES**  
**May 22, 2023**

The Budget Committee for Clackamas County Service District No. 5 met through an in person/Zoom meeting on May 22, 2023 for the purpose of receiving the budget message and document of the District for fiscal year 2023-2024. Budget Committee members present were:

Brent Emberlin, citizen  
Kevin Bailey, citizen  
Ewa Rokawska, citizen  
Jeffrey Davis, citizen  
Tootie Smith, Count Chair  
Sonya Fischer, County Commissioner  
Mark Schull, County Commissioner  
Martha Schrader, County Commissioner

Others present were:

Gary Schmidt, Budget Officer  
Laurel Butman, Deputy County Administrator  
Wendi Coryell, Service District No.5 Specialist  
Sandra Montoya, Budget Manager

Commissioner Smith convened the meeting at 9:45 a.m. She asked the committee to introduce themselves. Commissioner Smith then called for the election of a Budget Committee Chair. Brent Emberlin was nominated for Chair by Kevin Bailey, the motion was seconded by Ewa Rokawska and he was elected unanimously. Chair Emberlin called for nominations for Secretary. Kevin Bailey was nominated by Chair Emberlin. Is was seconded by Commissioner West. The motion was approved unanimously.

The Chair called for presentation of the 2023-2024 budget. Wendi Coryell presented an overview of the budget. Ms. Coryell reviewed the accomplishments, mission and performance measures for the District. Ms. Coryell told the committee the District is not supported by the general fund and the funds are restricted. Ms. Coryell touched on the revenues and expenses and indicated street lighting is paid by rate payers and that there are four primary expenditure categories. She shared that the district budget is \$4,941,400 and discussed performance measures and tracking for the District street light repairs. She indicated that PGE expects a 7% rate increase and will closely monitor the impacts of this increase. She said the District is not proposing any rate change this budget.

Chair Emberlin asked if there was any public comment and hearing none asked if the committee has any questions. Chair Smith talked about the 7% rate increase and asked who this will impact. Ms. Coryell clarified that the increase affects all rate payers in the District. Chair Smith also pointed out the satisfaction of the owners that benefitted from the McLoughlin Blvd. project. Commissioner Shull made mention that keeping rates cost effective is appreciated.

Commissioners Rowkawska moved for approval of the Clackamas County Service District No. 5 budget request in the amount of \$4,941,400 and recommending the budget be adopted as outlined. The budget request was approved unanimously.

The Chair adjourned the meeting at 10:02 a.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'KB', with a long horizontal flourish extending to the right.

Kevin Bailey, Secretary

A faint, handwritten scribble or mark at the bottom center of the page, possibly consisting of the letters '00' or similar characters.