

CLACKAMAS COUNTY SERVICE DISTRICT NO.5
BUDGET COMMITTEE MEETING MINUTES
May 23, 2022

The Budget Committee for Clackamas County Service District No. 5 met through an in person/Zoom meeting on May 23, 2022 due to the coronavirus pandemic for the purpose of receiving the budget message and document of the District for fiscal year 2022-2023. Budget Committee members present were:

Brent Emberlin, citizen
Jeanette DeCastro, citizen
Ronald Baum, citizen
Kevin Bailey, citizen
Tootie Smith, Count Chair
Sonya Fischer, County Commissioner
Mark Schull, County Commissioner
Paul Savas, County Commissioner
Martha Schrader, County Commissioner

Others present were:

Gary Schmidt, Budget Officer
Laurel Butman, Deputy County Administrator
Wendi Coryell, Service District No.5 Specialist
Sandra Montoya, Budget Manager

Commissioner Smith convened the meeting at 9:30 a.m. She asked the committee to introduce themselves. Commissioner Smith then called for the election of a Budget Committee Chair. Brent Emberlin was nominated for Chair by Jeanette DeCastro, the motion was seconded by Ronald Baum and he was elected unanimously. Chair Emberlin called for nominations for Secretary. Jeanette DeCastro was nominated by Ronald Baum. Is was seconded by Chair Emberlin. The motion was approved unanimously.

The Chair called for presentation of the 2022-2023 budget. Wendi Coryell presented an overview of the budget. Ms. Coryell reviewed the accomplishments, mission and performance measures for the District. Ms. Coryell told the committee the total budget for the District is \$5,467,162 and the District is not supported by the general fund. Ms. Coryell touched on the revenues and expenses and indicated there are four primary expenditure categories. She discussed performance measures and tracking for the District street light repairs. She reminded the committee that there was a 5% rate reduction in FY 21-22 and shared that this budget includes an additional reduction of ½ of 1 percent for FY 22-23.

Chair Emberlin asked if there was any public comment and hearing none asked if the committee has any questions. Commissioner Savas suggested the District look at having an annual meeting to discuss the District's direction. He also pointed out the District map and asked for clarification on who pays for street lighting and if the District makes attempts to light unlit areas. Ms. Coryell explained the District lights are installed through development, capital project or the petition process and said if a property is annexed into the District they become a rate payor. Commissioner Savas asked if we are doing anything proactively to add street lighting to unlit areas. Ms. Coryell shared that nothing outside of installing through development, capital projects and the petition process is currently taking place. Chair Shull pointed out the FY 21-22 rate reduction and asked if the District anticipates that rates will be affected based on the rising costs costs of construction with new installations? Ms. Coryell explained that lighting emitting diode "LED" cost savings has allowed the District to decrease rates and has no seen a rate increase in FY 15-16. She said the 5 year forecast utilized in determining District rates factors the

anticipated rate increase from PGE. There is no expectation of rates increasing for the District at this time.

As a follow up question, I asked if there is an existing map for street lighting showing where the lights and county roads are located. Ms. Coryell said there is a map showing both.

Chair Emberlin moved for approval of the Clackamas County Service District No. 5 budget request in the amount of \$5,467,162 and recommending the rate schedule be adopted as outlined. The budget request was approved unanimously.

The Chair adjourned the meeting at 9:48 a.m.

Respectfully Submitted,

Jeanette DeCastro, Secretary