

April 7, 2022

Board of County Commissioners  
Clackamas County

Approval of Grant Amendment #6 to a Federal Subrecipient Grant Agreement with Ant Farm, Inc., for Rent Assistance Services. Total Amendment Value is \$547,000. Funding from U.S. Department of Treasury, through a CARES Act grant via the Consolidated Appropriations Act, Federal Emergency Rental Assistance Funds. County General Funds are not involved.

<b>Purpose/Outcome</b>	Approval of Amendment #6 to allow Ant Farm, Inc. to continue to provide rent assistance to households impacted by the COVID-19 crisis.
<b>Dollar Amount and Fiscal Impact</b>	Adds a total of \$547,000 federal COVID rental assistance funds, for a new agreement total of \$11,989,019.
<b>Funding Source</b>	Amendment is funded by U.S. Department of Treasury through a CARES Act grant via the Consolidated Appropriations Act, Federal Emergency Rental Assistance funds. No County General Funds are involved.
<b>Duration</b>	Amendment is effective upon signature to June 30, 2022 with eligible grant expenditure periods specific to each funding source.
<b>Previous Board Action/Review</b>	Original agreement approved by the Board 8/6/20, Amendment #1 approved by the Board on 11/5/20. Amendment #2, approval of non-substantive change by Department on 1/7/21, Amendment #3 approved by County Administrator 4/1/21, Amendment #4, approval of non-substantive change by Department on 04/21/21 Amendment #5, approved by the Board 1/6/22. Item at County Issues: 4-5-22.
<b>Strategic Plan Alignment</b>	<ol style="list-style-type: none"> <li>1. This funding aligns with the Social Services Division’s strategic priority to provide housing stabilization and supportive services to people who are homeless or at risk of becoming homeless so they can obtain and maintain permanent housing.</li> <li>2. This funding aligns with the County’s strategic priority to ensure safe, healthy and secure communities.</li> </ol>
<b>Counsel Review</b>	Approved 3/17/22 by Kathleen Rastetter.
<b>Procurement Review</b>	<ol style="list-style-type: none"> <li>1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/></li> <li>2. If no, provide brief explanation: Item is a Grant Amendment</li> </ol>
<b>Contact Person</b>	Brenda Durbin, Director – Social Services Division – (503) 655-8641
<b>Contract No.</b>	H3S#9832, #21-003

**BACKGROUND:**

The Social Services Division (SSD) of the Health, Housing and Human Services Department requests the approval of Amendment #6 to a subrecipient grant agreement with Ant Farm, Inc. to continue to provide rent assistance to households impacted by the COVID-19 crisis.

Ant Farm, Inc. provides youth and family services in Northeast Clackamas County and receives referrals for services for residents of Sandy, Estacada and the surrounding rural areas for housing assistance, money management and other programs. Under the agreement, Ant Farm receives referrals from Clackamas County's Coordinated Housing Access program, to determine eligibility and provide rental assistance payments on behalf of eligible households impacted by the COVID-19 pandemic crises. Ant Farm has already successfully delivered over \$7.8 million in rental assistance funding to households in Clackamas County.

Funding for Amendment #6 is from the U.S. Department of Treasury through a CARES Act grant via the Consolidated Appropriations Act, Federal Emergency Rental Assistance (FERA) funds. The Amendment adds \$547,000 in FERA funds and was approved by County Counsel. No County General Funds are involved.

**RECOMMENDATION:**

Staff recommends the Board approval of this Amendment, and that the Board authorize the Chair to sign on behalf of the County.

Respectfully submitted,



Rodney A. Cook  
Director  
Health, Housing and Human Services Department

Attachment:  
Grant Amendment #6, H3S#9832, #21-003

Subrecipient Amendment (FY 20-21)  
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 21-003

Board Order Number:

Department/Division: H3S, Social Services Division

Amendment No. 6

Subrecipient: AntFarm, Inc.

Amendment Requested By: Brenda Durbin

Approved to Form: *Kathleen Rastetter* 317/2022

County Counsel

Dated

Changes:  Scope of Service  
 Agreement Time

Agreement Budget  
 Other:

**Justification for Amendment:**

This Amendment #6 is entered into between AntFarm. ("SUBRECIPIENT") and Clackamas County ("COUNTY") and shall become part of that Subrecipient Grant Agreement ("Agreement") entered into between both parties on September 9, 2020. This Amendment #6 adds \$547,000 in additional federal rental assistance funds during the coronavirus pandemic. This funding is supported by a CARES Act grant.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. The COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND:**

4. **Grant Funds.** The maximum, not to exceed, grant amount COUNTY will pay is **\$11,442,019**. This is a cost reimbursement grant with an initial advancement and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Required Financial Reporting and Payment Request and Exhibit E: Monthly/ Final Performance Report. Failure to comply with the terms of this Agreement may result in withholding of payment or repayment of any funds advanced, together with any other remedy available to COUNTY under this Agreement, at law, or in equity. COUNTY's funding for this Agreement is as follows:
- \$1,837,125: CARES Act (Catalog of Federal Domestic Assistance [CFDA] #: 21.019; FAIN not provided) issued to COUNTY by the U.S. Department of the Treasury
  - \$8,288,268: Consolidated Appropriations Act (CFDA #: 21.023) issued to COUNTY by the U.S. Department of the Treasury
  - \$1,098,305: State Supporting Tenants Accessing Rental Assistance (STARR) funding from the State of Oregon Housing and Community Services Department through COUNTY's Master Grant Agreement #5084.
  - \$218,321: Community Development Block Grant (CDBG COVID) (CFDA #: 14.218; FAIN: B20-UW-410001) issued to COUNTY by the U.S. Department of Housing and Urban Development, Office of Community Planning and Development.

Advancements will only be made on the rental assistance portion of the budget.

**TO READ:**

4. **Grant Funds.** The maximum, not to exceed, grant amount COUNTY will pay is **\$11,989,019**. This is a cost reimbursement grant with an initial advancement and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Required Financial Reporting and Payment Request and Exhibit E: Monthly/ Final Performance Report. Failure to comply with the terms of this Agreement may result in withholding of payment or repayment of any funds advanced, together with any other remedy available to COUNTY under this Agreement, at law, or in equity. COUNTY's funding for this Agreement is as follows:

- \$1,837,125: CARES Act (**Assistance Listing [ALN] #:** 21.019; FAIN not provided) issued to COUNTY by the U.S. Department of the Treasury
- **\$8,835,268:** Consolidated Appropriations Act (**ALN #:** 21.023) issued to COUNTY by the U.S. Department of the Treasury
- \$1,098,305: State Supporting Tenants Accessing Rental Assistance (STARR) funding from the State of Oregon Housing and Community Services Department through COUNTY's Master Grant Agreement #5084.
- \$218,321: Community Development Block Grant (CDBG COVID) (**ALN #:** 14.218; FAIN: B20-UW-410001) issued to COUNTY by the U.S. Department of Housing and Urban Development, Office of Community Planning and Development.

Advancements will only be made on the rental assistance portion of the budget.

**AMEND:**

Exhibit B: Subrecipient Program Budget

Eligible program expenses may be incurred for an amount not to exceed Eleven Million, Four Hundred Forty Two Thousand and Nineteen Dollars (\$11,442,019) from July 1, 2020 to June 30, 2022, subject to any additional eligibility period restrictions listed in Exhibit A.

This amount includes:

1. **State Funded CARES Rent Assistance through Oregon Housing & Community Services,** Eligible expenditure period is July 1, 2020 to December 30, 2020:
  - \$1,597,500 for eligible participant expenses
  - \$239,625 for program delivery (staff salaries, benefits and taxes, not to exceed 15% of eligible participant expenses)
2. **Supporting Tenants Accessing Rental Assistance Program (STARR) –State funded**  
Eligible expenditure period for client rent assistance includes payment of arrears incurred after April 1, 2020 through June 30, 2021, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for Amendment #3.

Note: Except when eligible clients are only eligible for Federal Emergency Rental Assistance (“ERA”), and not eligible under STARR, the STARR funds must be used.

Eligible expenditure period for SUBRECIPIENT program delivery and administration is upon signature of Amendment #3 to June 30, 2021, and budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable state requirements, as amended, including Exhibits K, L, & M. SUBRECIPIENT must comply with Subrecipient Requirements as identified in COUNTY'S 19-21 Master Grant Agreement #5084 issued by the State of Oregon through its Housing & Community Services Department, incorporated into this Agreement by reference and available upon request. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at State of Oregon Housing & Community Services Department website: <https://www.oregon.gov/ohcs/for-providers/Pages/program-compliance-forms.aspx>

**AntFarm Inc.**

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3. Federal Emergency Rental Assistance (ERA)

Eligible expenditure period for client rent assistance includes payment of arrears incurred after April 1, 2020 through June 30, 2022, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for Amendment #5.

Eligible expenditure period for administration and program delivery is upon signature of Amendment #5 to June 30th, 2022, and budget amounts as show in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements, as amended by the U.S. Department of Treasury, including Exhibits H, I, & J. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at U.S. Treasury website <https://home.treasury.gov/policy-issues/cares/emergency-rental-assistance-program>

4. Community Development Block Grant CARES (CDBG COVID)

Eligible expenditure period for program delivery for CDBG funds is January 1, 2021 to December 31, 2021, and according budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements and as identified in Exhibit N: Compliance Requirements: Community Development Block Grant (CDBG COVID) Funds.

Budget Line Items	Federal funds – CARES ACT (U.S. Dept of Treasury)	State funds - STARR Budget	Federal funds - ERA Budget	Federal Fund-CDBG COVID Budget
Program Delivery (Includes staff salaries, benefits, taxes).	\$239,625	\$173,417	\$882,506	\$218,321
Administration		\$231,222	\$480,260	0
Rent Assistance	\$1,597,500	\$693,667	\$6,925,502	0
<b>Total</b>	<b>\$1,837,125</b>	<b>\$1,098,305</b>	<b>\$8,288,268</b>	<b>\$218,321</b>

**TO READ:**

Exhibit B: Subrecipient Program Budget

Eligible program expenses may be incurred for an amount not to exceed **Eleven Million, Nine Hundred Eighty Nine Thousand and Nineteen Dollars (\$11,989,019)** from **July 1, 2020 to June 30, 2022**, subject to any additional eligibility period restrictions listed in Exhibit A.

This amount includes:

1. State Funded CARES Rent Assistance through Oregon Housing & Community Services, Eligible expenditure period is July 1, 2020 to December 30, 2020:

**AntFarm Inc.**

**Subrecipient Agreement 21-003 – Amendment #6**

- \$1,597,500 for eligible participant expenses
- \$239,625 for program delivery (staff salaries, benefits and taxes, not to exceed 15% of eligible participant expenses)

2. Supporting Tenants Accessing Rental Assistance Program (STARR) –State funded  
 Eligible expenditure period for client rent assistance includes payment of arrears incurred **by client** after April 1, 2020 through June 30, 2021, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for Amendment #3.

Note: Except when eligible clients are only eligible for Federal Emergency Rental Assistance (“ERA”), and not eligible under STARR, the STARR funds must be used.

Eligible expenditure period for SUBRECIPIENT program delivery and administration is upon signature of Amendment #3 to June 30, 2021, and budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable state requirements, as amended, including Exhibits K, L, & M. SUBRECIPIENT must comply with Subrecipient Requirements as identified in COUNTY’S 19-21 Master Grant Agreement #5084 issued by the State of Oregon through its Housing & Community Services Department, incorporated into this Agreement by reference and available upon request. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at State of Oregon Housing & Community Services Department website: <https://www.oregon.gov/ohcs/for-providers/Pages/program-compliance-forms.aspx>

3. Federal Emergency Rental Assistance (ERA)  
 Eligible expenditure period for client rent assistance includes payment of arrears incurred **by client** after April 1, 2020 through June 30, 2022, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for **Amendments #5 & #6**.

Eligible expenditure period for administration and program delivery is **July 1, 2020** to June 30th, 2022, and budget amounts as show in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements, as amended by the U.S. Department of Treasury, including Exhibits H, I, & J. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at U.S. Treasury website <https://home.treasury.gov/policy-issues/cares/emergency-rental-assistance-program>

4. Community Development Block Grant CARES (CDBG COVID)

Eligible expenditure period for program delivery for CDBG funds is January 1, 2021 to December 31, 2021, and according budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements and as identified in Exhibit N: Compliance Requirements: Community Development Block Grant (CDBG COVID) Funds.

Budget Line Items	Federal funds – CARES ACT (U.S. Dept of Treasury)	State funds - STARR Budget	Federal funds - ERA Budget	Federal Fund- CDBG COVID Budget
Program Delivery (Includes staff salaries, benefits, taxes).	\$239,625	\$173,417	\$882,506	\$218,321
Administration		\$231,222	\$480,260	0

Rent Assistance	\$1,597,500	\$693,667	<b>\$7,472,502</b>	<i>0</i>
<b>Total</b>	\$1,837,125	\$1,098,305	<b>\$8,835,268</b>	\$218,321

**AntFarm Inc.**

*Subrecipient Agreement 21-003 – Amendment #6*

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*(Signature Page Follows)*

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**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #6 to be executed by their duly authorized officers.

**SUBRECIPIENT**  
**AntFarm, Inc.**

By: *Two Foxes Singing*  
Authorized Signature  
Two Foxes Singing (Nunpa), Executive Director

March 17, 2022

Dated

**CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair  
Commissioner: Sonya Fischer  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull

**County Signatures:**

\_\_\_\_\_  
Tootie Smith, Chair Dated

\_\_\_\_\_  
Recording Secretary Dated

Approved as to form: *Kathleen Rastetter* 3/17/2022