



Clackamas  
County  
Coordinating  
Committee

*Promoting partnership among the County, its Cities and Special Districts*

## **CLACKAMAS COUNTY COORDINATING COMMITTEE (C4) Agenda**

**Thursday, August 04, 2016  
6:45 PM – 8:30 PM**

Development Service Building  
Main Floor Auditorium, Room 115  
150 Beaver Creek Road, Oregon City, OR 97045

1. 6:45 p.m. **Pledge of Allegiance**  
**Welcome & Introductions**  
*Commissioner Paul Savas & Mayor Brian Hodson, Co-Chairs*  
**Housekeeping**
  - Approval of May 05, 2016 C4 Minutes Page 02
2. 6:50 p.m. **C4 Retreat Recap**
  - Executive Summary Page 05
  - Land Use Advisory Subcommittee
3. 7:05 p.m. **Transportation Project Coordination**
  - Following the C4 Retreat, members discuss what coordination will look like in Clackamas County
4. 7:20 p.m. **Transportation Project Prioritization Process**
  - Members discuss preferred criteria for considering transportation projects for funding cycles and future countywide projects list Page 18
5. 7:40 p.m. **R1ACT Annual Review**
  - ODOT R1ACT Update Page 20
6. 8:15 p.m. **Monthly Updates**
  - R1ACT
  - County Road Maintenance Funding
  - Metro Mayors Consortium
  - JPACT/MPAC Update
7. 8:30 p.m. **Adjourn**



In discussing the transportation topic, staff announced that the Clackamas Transportation Advisory Committee (CTAC) - made up of city staff - have agreed to work on creating a preliminary list of prioritized transportation projects in Clackamas County. This is in alignment with the C4 Retreat Action Items from 2015. C4 members agreed this discussion would be valuable at the retreat and look for CTAC's work product.

The Executive Committee agreed these topics would be refined by staff and a more complete agenda would be released by the end of the May.

### **Jurisdiction Update**

Jurisdictions shared ongoing and upcoming initiatives to increase countywide awareness and coordination.

**Milwaukie:** Mayor Gamba shared Milwaukie's solar goal to triple installed residential solar panels within 5 years. Milwaukie also recently passed a 90-day no cause eviction policy within the city.

**Oregon City:** Mayor Holladay shared that the updates to Carnegie Library are nearing completion. There will also be an update to the Public Works building in the near future.

**Molalla:** Councilor Thompson shared that Molalla is pursuing an urban renewal district in the downtown area – spanning roughly 3 miles of road – including sidewalk improvements. The UR district broke ground last week.

**Water:** Hugh Kalani announced that Clackamas Water was about to begin a 10 year process to rehab the southern pipes on their system.

**TriMet:** Vanessa Vissar announced that the public comment periods for the SE Enhancement Plan was nearing the end and recommended interested parties submit comments.

**Canby Transit:** Julie Wehling announced the purchase of 3 new buses and that the city is still working hard on the library-civic center.

**Port of Portland:** Susan Lahsene announced there is tremendous growth at the Portland Airport, especially in the Alaska terminal. The downtown Post Office is also moving into Airport area which will increase opportunities for downtown Portland and also maximize PO efficiencies. There are no updates on Terminal 6.

**Stafford Hamlet:** Rick Cook recognized that the Hamlet has been in existence for 10 years.

**CPOs:** Laurie Freeman Swanson acknowledged efforts to create more coordination between CPOs.

**Fire Districts:** Matthew Silva reminded everyone of the upcoming bond measure related to the 800 MHz radio system. Also, Estacada Fire now has 3 paid personnel which will increase response time and availability.

**Damascus:** Mayor Helm acknowledged that a city councilor is suing against the vote. She mentioned that she would be in favor of a CPO being formed if the city disincorporates in order to retain a community voice.

**Gladstone:** Councilor Johnson announced that Gladstone now has a new Mayor and two new council members. Gladstone also recently hired its first full time fire chief.

West Linn: Councilor Perry recognized that West Linn is waiting to learn from the STIP process whether their Hwy 43 project will receive funding. They are invested in seeing the Locks reopened and are begin work soon on the Arch Bridge community. There is also interest to look into dark fiber cable options.

Happy Valley: Councilor Drake announced that their 600 unit development will be on Scabbers Mountain and they are expecting a 1200 unit development soon to occur at Pleasant Valley Villages. Happy Valley will also consider pursuing legislation to allow formation of a city police district in 2017.

Metro: Councilor Collette announced that 4 Enterprising Places grants were awarded – 2 of which are in Clackamas County. The Willamette Falls Legacy Project appears to be moving forward with the design firm Snohetta. And Metro expects the convention center hotel to regain momentum towards building and will be open between 2017 and 2018.

Clackamas County: Commissioner Smith announced that the next State Task Force meeting for the Willamette Falls Locks will occur on Monday, May 9. The commission is eager to learn the results of road maintenance advisory vote.

### **County Road Maintenance Funding Update**

Gary Schmidt updated C4 on a recent poll performed by the County which indicated that a large percentage of those polled felt the County's roads were in good to excellent condition.

Save the date for June 9, when a Clackamas City and County Summit will occur to discuss the future of Clackamas County's road maintenance needs.

### **Monthly Updates**

R1ACT – Recently considered the first rankings of the ConnectOregon project submissions. There were 16 projects, with two projects in the Tier 1 category that were submitted by a Clackamas County jurisdiction.

Metro Mayors Consortium – Recently decided to be more active at the state legislature, but are not sure what that means at this time.

JPACT – JPACT continues policy level discussion around the MTIP/RFFA funds that will be competed for in the fall. There are \$17 million in new funds, and the group is trying to figure out how best to utilize those resources.

MPAC – The next meeting has been cancelled and the following meeting will be a tour of the airport.

### **Adjourn**



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# Final Report

## CLACKAMAS COUNTY COORDINATING COMMITTEE (C4)

2016 Retreat

Friday, June 24 – Saturday, June 25

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|  |                |
|--|----------------|
| <b>C4 Retreat Attendance</b>   | <b>Page 02</b> |
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## 2016 C4 Retreat Attendance List

**Facilitator:** Amy Chase Herman

### C4 Co-chair

|              |              |                  |
|--------------|--------------|------------------|
| Paul Savas   | Commissioner | Clackamas County |
| Brian Hodson | Mayor        | Canby            |

### C4 Members

|                        |                    |                      |
|------------------------|--------------------|----------------------|
| Traci Hensley          | Councilor          | Canby                |
| Laurie Freeman Swanson | Molalla CPO        | CPOs                 |
| John Blanton           | Clackamas Fire     | Fire Districts       |
| Thomas Mersereau       | Mayor              | Gladstone            |
| Rick Cook              | Stafford Hamlet    | Hamlets              |
| Markley Drake          | Councilor          | Happy Valley         |
| Jeff Gudman            | Councilor          | Lake Oswego          |
| Carlotta Collette      | Councilor          | Metro                |
| Shirley Craddick       | Councilor          | Metro                |
| Mark Gamba             | Mayor              | Milwaukie            |
| Wilda Parks            | Councilor          | Milwaukie            |
| Jimmy Thompson         | Councilor          | Molalla              |
| Renata Mengelberg      | Commissioner       | Oregon City          |
| Julie Wehling          | Canby Transit      | Rural Transit        |
| Terry Gibson           | Oak Lodge Sanitary | Sanitation Districts |
| Stephan Lashbrook      | SMART              | Urban Transit        |
| Thomas Frank           | Councilor          | West Linn            |
| Brenda Perry           | Councilor          | West Linn            |
| Tim Knapp              | Mayor              | Wilsonville          |

### County Commissioners

|                 |              |                  |
|-----------------|--------------|------------------|
| John Ludlow     | Chair        | Clackamas County |
| Jim Bernard     | Commissioner | Clackamas County |
| Martha Schrader | Commissioner | Clackamas County |
| Tootie Smith    | Commissioner | Clackamas County |

### Attending Staff

|               |                      |                  |
|---------------|----------------------|------------------|
| Don Krupp     | County Administrator | Clackamas County |
| Gary Schmidt  | PGA                  | Clackamas County |
| Chris Lyons   | PGA                  | Clackamas County |
| Trent Wilson  | PGA                  | Clackamas County |
| Drenda Howatt | BCC                  | Clackamas County |
| Emily Klepper | BCC                  | Clackamas County |

|                    |  |                  |
|--------------------|--|------------------|
| Kimberlee DeSantis | BCC  | Clackamas County |
| Karen Buehrig      | DTD  | Clackamas County |
| Steve Williams     | DTD  | Clackamas County |
| Dan Johnson        | DTD  | Clackamas County |
| Chuck Robbins      | H3S  | Clackamas County |
| Vahid Brown        | H3S  | Clackamas County |
| Jaimie Lorenzini   | Policy Analyst                               | Happy Valley     |
| Ben Bryant         | Deputy City Manager                          | Happy Valley     |
| John Lewis         | Public Works Director                        | Oregon City      |
| Eileen Stein       | City Manager                                 | West Linn        |
| Mark Ottenad       | Public and<br>Government Affairs<br>Director | Wilsonville      |

Note: Highlighted names identify C4 Executive Committee members



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**CLACKAMAS COUNTY COORDINATING COMMITTEE (C4)  
2016 Retreat  
Friday, June 24 – Saturday, June 25**

Resort at the Mountain  
68010 East Fairway Avenue, Welches, OR 97067

**Retreat Summary**

**Friday, June 24**

**Session 1: Transportation Coordination Panel: *The Importance of Coordination!***

A panel of speakers from the ODOT, Metro, and Washington County shared information and strategies related to funding streams, tools, and coordinating models to encourage new ideas for funding regionally agreed upon transportation projects. Presenters included Elissa Gertler from Metro, Andrew Singelakis from Washington County, and Kelly Brooks from ODOT.

**Session 2: Transportation Coordination Exercise: *What could coordination look like in Clackamas County?***

In response to the 2015 C4 Retreat goal to “create a general, countywide prioritization list as a review mechanism for transportation projects being submitted for STIP, MTIP, TIGER, etc.”, Clackamas County teamed up with staff from other Clackamas County jurisdictions to create and rank a draft list of transportation projects that have “county-wide significance”. C4 members considered the value of this tool and exercise amidst other discussions related to county-wide coordination on transportation needs.

C4 members divided into groups and discussed different elements of coordination and their experience with the prioritization exercise. Members concluded the exercise represented a step in the right direction towards a model that Clackamas County (and C4) might use to prioritize countywide projects for funding, but that more work needed to be done.

**Session 3: Affordable Housing Presentation and Goal Sharing: *What are the needs and where do they exist?***

County staff shared details about the range of housing needs in and around Clackamas County, ranging from houselessness to housing services to the “missing middle” to high value, single family development. There were many questions for the presenters, which did not leave enough time to transition into the “goal sharing” component of the agenda.

**Session 4: Housing Information and Coordination Session: *What can we do?***

This session provided opportunities to learn more about specific areas of interest within the “Affordable Housing” conversation and helped C4 reach consensus about achievable next steps and tools available to local jurisdictions. Breakout tables included discussions on Houselessness, Affordable Housing Needs and Services, and Development and Housing Affordability.

### **Session 5: Goal Setting for the 2016 C4 Agenda**

C4 members reviewed the topics from the weekend and shared hopes and expectations for moving forward. These included:

Housing:

- Bring back an outside (non-public) panel of presenters to a future C4 meeting to increase education on available resources
- Create a Clackamas Land Use Advisory Committee (made of staff) to review discussion and bring back to C4 options for county-wide coordination and support.

Transportation:

- Work towards a more formalized process of coordination amongst Clackamas County jurisdictions to increase project competitiveness during grant cycles
- Create a more formalized project ranking list, after first discussing the subject of agreed upon criteria
- Discuss funding alternatives for local project, which all currently compete for the same, limited funding streams

***Note: For more details on the Housing and Transportation Goals, please see the “2016 C4 Retreat Flip Chart Transcriptions” located in this summary packet.***

## Transportation Project Prioritization

| Sponsor      | Proposed Project                                    | Estimated Cost         | CTAC Scoring | C4 - Number of Dots | C4 Rank |
|--------------|---|------------------------|--------------|---------------------|---------|
| Clackamas Co | I-205 Stafford Road to OR99E                        | \$360,000,000          | 2            | 14                  | 1       |
| West Linn    | OR 43 Corridor Improvements                         | \$18,100,000           | 1            | 12                  | 2       |
| Clackamas Co | Sunrise JTA Phase 2 from 122nd Ave to 172nd Ave     | \$300,000,000          | 6            | 5                   | 3       |
| Oregon City  | McLoughlin Blvd Phase 3                             | \$45,600,000           | 3            | 4                   | 4       |
| Happy Valley | 172nd Ave/190th Dr Improvements                     | \$47,300,000           | 7            | 4                   | 4       |
| Lake Oswego  | OR43 Pathway: Lake Oswego to West Linn              | \$10,000,000           | 20           | 3                   | 5       |
| Molalla      | OR 211 Ped/Bike Improvements                        | \$1,351,859            | 31           | 3                   | 5       |
| Oregon City  | Beavercreek Road                                    | \$10,700,000           | 4            | 2                   | 6       |
| Wilsonville  | I-5 Bike/Ped Bridge - Town Center Lp to Barber St   | \$8,500,000            | 8            | 2                   | 6       |
| Clackamas Co | Sunnyside Improvements OR213 to 97th Ave            | \$10,000,000           | 12           | 2                   | 6       |
| Clackamas Co | 65th Ave/Elligsen Rd/Stafford Rd Intersection       | \$5,500,000            | 14           | 2                   | 6       |
| Happy Valley | 162nd Ave Gap Completion                            | \$8,800,000            | 24           | 2                   | 6       |
| Clackamas Co | Arndt Rd Phase II                                   | \$20,000,000           | 28           | 2                   | 6       |
| CCC          | Clackamas Community College Transit Center          | \$2,500,000            | 5            | 1                   | 7       |
| West Linn    | Willamette Falls Drive Improvements                 | \$3,640,000            | 10           | 1                   | 7       |
| Wilsonville  | French Prairie Bridge Boones Ferry Rd-Butteville Rd | \$21,000,000           | 10           | 1                   | 7       |
| Milwaukie    | Monroe Street Greenway Project                      | \$8,100,000            | 13           | 1                   | 7       |
| Milwaukie    | Railroad Avenue Multi-use Path and Bus Shelters     | \$4,800,000            | 18           | 1                   | 7       |
| Oregon City  | OR 213 @Redland Road (Phase 2)                      | \$9,800,000            | 19           | 1                   | 7       |
| Canby        | Canby Industrial Park Access from OR 99E            | \$8,900,000            | 23           | 1                   | 7       |
| Lake Oswego  | Stafford-McVey Bike Lanes & Sidewalks               | \$3,000,000            | 27           | 1                   | 7       |
| Clackamas Co | Canby-Marquam Rd Safety Improvements                | \$2,700,000            | 29           | 1                   | 7       |
| Estacada     | Cazadero State Trail                                | \$6,800,000            | 9            | 0                   | 8       |
| Wilsonville  | Boeckman Road Dip Improvements                      | \$13,100,000           | 15           | 0                   | 8       |
| West Linn    | 10th Street Interchange Improvements                | \$6,830,000            | 16           | 0                   | 8       |
| Clackamas Co | Monroe St. from Linwood Ave to I-205 Multiuse Path  | \$4,000,000            | 17           | 0                   | 8       |
| Milwaukie    | Lake Road Widening                                  | \$10,000,000           | 21           | 0                   | 8       |
| Tualatin     | SW 65th Ave   | \$9,734,000            | 22           | 0                   | 8       |
| Tualatin     | Borland Road  | \$9,646,000            | 25           | 0                   | 8       |
| Gladstone    | Bike/Ped Bridge for Trolley Trail                   | \$6,000,000            | 26           | 0                   | 8       |
| Gladstone    | Multiuse Path Meldrum Bar Park to Dahl Beach Park   | \$350,000              | 30           | 0                   | 8       |
| Molalla      | OR 213 Ped/Bike Improvements                        | \$914,442              | 32           | 0                   | 8       |
| Lake Oswego  | Upper Boones Ferry Rd Bike/Ped Improvements         | \$11,000,000           | 33           | 0                   | 8       |
| Happy Valley | Sunnyside Road Extension (East)                     | \$17,500,000           | 34           | 0                   | 8       |
| Gladstone    | Intersection of McLoughlin Blvd and SE Arlington St | \$500,000              | 35           | 0                   | 8       |
|              |   | <b>\$1,006,666,301</b> |              | 66                  |         |

## C4 Retreat – Flip Chart Transcription

### Session 1: Transportation Coordination Panel: The importance of coordination!

No flip chart notes taken.

### Session 2: Transportation Coordination Exercise: *What could coordination look like in Clackamas County?*

Question 1: What are the Pros and Cons of the Prioritization Exercise?

- Not enough time
- Lack of information
- Not enough data
- [Part of the prioritization exercise perceived as] subjective
- Project not created equally, many won't be pursuing the same funding sources
- How to compare a city project to an ODOT project; different modes
- Need to be broken up by funding sources
- [members felt] lack of familiarity with areas and projects
- Interesting to learn the various city values through their projects
- Averaging all scores washes out uniqueness of project
- Written notes from table discussion:
  - Would have preferred a single map to see where the projects are located
  - Appreciated the "all-star" voting concept, felt more objective

Question 2: what do you think are the positive outcomes of improved coordination? How does/could coordination look different in Clackamas County versus other regional counties?

- Districts provide a framework where areas can see investments in their surrounding areas
- County has been divided into commissioner outreach districts [areas of outreach]
- Improved coordination helps people understand that transportation is a system. Helps get outside of narrow focus
- Create fund to help with match
- Continue to improve staff coordination
- Written notes from table discussion:
  - Learning that more applications does not equal success, need to be more narrow in submissions and focused on support.
  - Consider shared staff support for creating ideal grant applications

Question 3: Recognizing that these are large dollar projects, how can/should C4 work together to move projects forward?

- Understand “who is next”; know where investments have been made
- More consistency & coordination with ODOT
- Refine and discuss criteria; weighting
- Prioritize funding source
  - Spend more staff time on matching funding sources to projects; develop strategy for projects
- Look deeper at project readiness and learn how C4 can be involved

Question 4: What should be a next step? How does Clackamas County unite around projects?

- Bonding new money to engage larger projects
- Lower cost ROW [right of ways]
- Cities to look at other funding sources
- Partnerships
- Fund project development
- Recognize regional connections
- Focus funding on particular corridors
- Take turns
- Note Washington County’s long history of working together
- Consider how to balance urban/rural needs
- Districts/areas
- Well known, long term champions

Question 5: From the list of projects, we can see that the state highway system is very important. How can we better coordinate with ODOT to better influence ODOT funding?

- [C4 can produce] Formal recommendations [which will have to be] earned by gaining the trust of regional agencies/partners
- Legislative agendas/positions
- Regional agreement on projects (amongst coordinating committees)
- Increase education regarding ODOT process
- Show more local investment in projects to show project readiness

### **Session 3: Affordable Housing Panel: *What is the need and what are the tools?***

No flip chart notes taken.

### **Session 4: Housing Information and Coordination Session: *What can we do?***

#### Houselessness Breakout Table

- Causes/Problems:
  - Market shortage of affordable housing
  - Cost of childcare
  - Returning vets
  - Lack of living wage jobs
  - Compounding issues resulting from being houseless (i.e. trespassing, expensive services)
- Fixes:
  - City/county zoning to allow accommodating more people without causing negative consequences like gentrification
  - Finding buildings to transform to house folks
    - Vacant buildings, foreclosed houses, habitat for humanity model, fix-ups rather than new builds
    - Resource with schools for technical assistance
  - Learn if houselessness is criminalized, and fix boundaries and/or look at alternatives for enforcement
  - Tiny homes/cottage clusters
  - Mobile showers
  - Mobile staff that connect with houseless where they are at to connect them to services

#### Housing Needs and Services Breakout Table

- Needs:
  - Houseless students; how to work with schools?
  - Continuum of care – homeless in schools
  - West Linn: Retirees want to downsize but stay in area, new home owners priced out, masterplan arch bridge area, affordable rentals & ownership
  - Molalla: Double/triple housing, trailer housing, farms-low income, some/limited affordable housing, singles living together to afford housing, squatting
  - Canby: Transit dependent people, seniors priced out, low rents going up, non-English speakers/translators, large commuting out of town for work

- Need to increase choices
- What type of community do you want to be? [cities need to answer]
- Need to preserve/protect current affordable housing projects (livable, affordable, weatherized)
- Rental rehab
- Fewer mobile home parks
- Services:
  - Need capacity for advocacy/affordable housing
  - Legislative changes
  - Civic infrastructure
  - County is service provider
  - How to build capacity of non-profits to “carry water” (i.e. be advocates)
  - Need inventory of services
  - Housing needs assessment/gap analysis
  - Faith based community organizations

#### Development Table

- Zoning hindrances willing builders
- Low cost manufactured homes
- Land shortage vs. housing shortage / “vertical housing”
- Tool: planned mix use
- Project/product flexibility
- Form based zoning/code
- Flexibility in codes
- Incentives:
  - Density bonus
  - SDCs; scaled by access to transit and need for car/parking
- Proportional impact fees

#### Summary discussion notes

- Aspirations and Goals
  - Perform a “needs assessment”
  - Services to those who are seeking assistance under very challenging circumstances (i.e. domestic violence, women w/children seeking services; why are 9 of 10 turned away?)
  - Consider various structures of government involved in addressing these issues. Is C4 the venue for these discussions?

- Zoning conversations/Annexing
- Housing authority + cities working together
- Possible Priority Topics
  - County owns housing and there is still a shortage. How can the county and cities work together?
  - Springwater Trail: solving the problem of camping and involving partners like Mult. Co.
  - Partnering with churches to house target populations in temporary houses
  - Transportation ideas to reach populations
  - C4 can work with the county to continue this conversation and dialogue around these challenging issues. Structure and process to be address these issues.

## **Session 5: Goal Setting for 2016-2017 C4 Agenda**

### ***Housing Next Steps:***

- C4 Should reach 2 mutual goals:
  - Ideas include discussing SDCs
  - convertible zoning
- Need more education on Federal and State regulations
- Return to a future meeting with the originally proposed speaking panel
- C4 should focus on the service gaps:
  - Only 1 in 10 applications for housing support are accepted
  - More can be done to address homeless community experiencing domestic violence as a cause of homelessness
- C4 Recommendation to reform the Land Use Subcommittee
  - Committee should produce technical information
  - Committee should identify low hanging fruit
  - Committee should create or seek out resources for “housing inventory”
  - Who should be included?
  - How should the committee report back to C4, and when?
- Questions about the opportunities presented by the 2016 State Legislature to impose local Construction Excise Tax
  - C4 would like more education
- C4 wants to identify tools, including:
  - Workforce agencies doing support work
  - Education and outreach
  - Consider how to support faith organizations willing to meet the need
- C4 wants to identify resources (inventory and data), including:
  - GIS and Assessor tools
  - Location of zombie houses

- C4 wants to know better how to engage state legislature
  - Will there be more efforts on inclusionary zoning
  - What type of building code changes could be seen at the state?
- Regard transportation as a support service and work with providers
- C4 wants to look at Washington County’s fees as an example/exercise to learn about SDC costs in neighboring jurisdictions for consideration about making decisions to raise or lower costs. To learn “where we are” in the region with our fees.
  - Does LOC have this information already?
- C4 recognizes limitation of city resources in “services” discussion.
- C4 wants city alignment to communicate back to communities
- C4 agrees there should be “language education” away from “trailer parks” to “manufactured housing”
  - May require an update to signage
- Regarding the Land Use Advisory Committee, what is the role/capacity of county staff?
  - Can break the discussion down into pieces
  - Can seek policy clarifications regarding:
    - SDCs
    - Domestic violence solutions
    - Service tools
    - Etc.
  - Regarding makeup: planning directors, building officials, and community development
  - First steps to:
    - Review C4 lists of interests
    - Bring back city and county roles
    - Report back to C4 in 3 to 6 months

### ***Transportation Next Steps***

- C4 wants to figure out how to engage the capital construction need, including ideas like:
  - Washington County’s MSTIP program
  - Washington County’s Transportation Development Tax
- Create an inventory of funding ideas
- Create a funding bucket list from the prioritization exercise
- C4 recognizes their capacity for regional transportation should be focused on “countywide benefit”, but note that the funding streams will also require “county wide benefit” as a type of criteria.
- C4 should address the question of how to approach “coordination” and “equity”
- C4 should address the question of how to create an “actionable” prioritization list
- C4 wants to:
  - Have more data “throughput”
  - Have comparable lists by mode (multimodal opportunities)

- Focus on projects requiring county investment
- Focus on project readiness
- Consider taking action with the “exercise” prioritization list
- Create a ranking list within funding sources
- Establish a pool of funds for project readiness
- Have the goal of reaching stakeholder support moving forward
- Formalize areas or districts that would help establish “turns” in a prioritization list (similar to Washington County).

## MEMORANDUM

**TO:** Clackamas County Coordinating Committee  
**FROM:** Staff  
**DATE:** July 28, 2016

**SUBJECT:** C4 input into 2019-21 Regional Flexible Funds Allocation (RFFA) Process

Currently, the project solicitation is open for the Community Investment Fund programs of the Metropolitan Transportation Improvement Program (MTIP) for the years 2019-21. These programs include two categories: Active Transportation and Freight Investments. There is \$25.81 Million available for Active Transportation project requests and \$7.34 M available for Freight Investments.

Building on the transportation project coordination discussion that occurred at the June C4 Retreat, there is a desire on the part of the members of C4 to develop a prioritization system for projects within Clackamas County that can be applied with the various regional, state and federal funding processes. The proposal outlined below integrates the outcomes of the C4 transportation project prioritization by potentially using “known C4 transportation project priorities” as one of the guiding principles that would be used as the C4 Metro Subcommittee develops comments and recommendations on project priorities for RFFA funding.

### **Important Dates for Regional Flexible Fund Allocation Process:**

**June 28 – Aug 26, 2016:** RFFA Project solicitation open. Proposals due August 26, 2016

**September 2016:** Technical review and scoring by a Technical Screening Committee (September 13) and by TPAC (September 30)

**October 2016:** 30 day public comment period

**November 9 to November 17, 2016:** County coordinating committees and City of Portland review and provide input to Metro on their priority projects.

**December 2016:** TPAC and JPACT will review and discuss all the information regarding the proposed projects, with TPAC making a recommendation at their Dec. 16 meeting.

**January 2017:** JPACT action expected on January 19, and Metro Council Action at their meeting on January 26.

### **“Guiding Principles” Recommended by C4 Metro Subcommittee for RFFA proposals**

At their meeting on July 20, the C4 Metro Subcommittee discussed guiding principles to use to evaluate and prioritize RFFA proposals. The C4 Metro Subcommittee recommended use a two tier set of criteria. The following criteria were chosen for Tier 1:

- Project competitiveness based on RFFA criteria
- Project readiness to move forward during the RFFA timeframe of 2019 to 2021
- Geographic equity which would include historical data on awards in previous funding cycles
- Appropriate of size grant funding request for RFFA program

The Tier 2 criteria identified by C4 Metro Subcommittee are as follows:

- County/regional benefit of the proposed project
- Project local match contribution
- Supports known C4 transportation project priority

## **Prioritization Process for RFFA Proposals**

The primary window of opportunity for Coordination Committee input into the RFFA process will take place during October and November. Since it will be difficult to complete the broader scope of work related to the C4 Clackamas County transportation project coordination discussion, staff suggests the following approach for coordination during the 2019-21 RFFA process. This approach is designed to help the localities submit strong RFFA project proposals and use guidelines proposed by the C4 Metro Subcommittee to develop coordinated input.

### **1. Staff Technical Committee (CTAC) Project Proposal Discussion:**

At the July 26<sup>th</sup> CTAC meeting, jurisdictional staff discussed the projects localities are considering to submit for RFFA funding. Although some project proposals are still under consideration, it appears at this point that there could be up to 5 RFFA proposals submitted by Clackamas County governments.

### **2. C4 review of Process and Guiding Principles for RFFA project prioritization.**

At the August 4 meeting, C4 should receive and approve the recommendations from C4 Metro Subcommittee regarding the RFFA Proposal Prioritization Process and the Guiding Principles to be use in the review of proposed RFFA projects.

### **3. RFFA Project Proposal overview at C4 Metro Subcommittee**

Information on the RFFA Proposals to be submitted would be provided at the August 17 C4 Metro Subcommittee meeting to provide an opportunity for that group to hear about the projects being submitted for RFFA funding. The purpose would be to set the foundation of understanding the projects being submitted by Clackamas County jurisdictions.

### **4. CTAC development of process to implement Guiding Principles; develop recommendations for C4 Metro subcommittee consideration.**

At the August/September CTAC meetings, CTAC would agree on a process to evaluate the RFFA project based on the C4 guidelines and the full project proposals. In October, CTAC would develop draft recommendations for C4 Metro Subcommittee consideration in November.

### **5. C4 Metro Subcommittee RFFA project prioritization.**

During the timeframe provided by Metro (Nov 9- Nov 17) the C4 Metro Subcommittee will review all the materials for the RFFA proposals from projects within Clackamas County. The C4 Metro Subcommittee will then develop any recommendations/prioritization related to the projects.

**From:** PLAMBECK Andrew R [<mailto:Andrew.R.PLAMBECK@odot.state.or.us>]

**Sent:** Wednesday, July 06, 2016 8:31 AM

**Subject:** R1ACT Updates

R1ACT Members:

Thank you for all your hard work and commitment this spring to get the ACT successfully through its first round of the STIP Enhance and *ConnectOregon* funding processes. As a result of the busy schedule now behind us, we are **canceling the previously-scheduled July meeting.**

We will reconvene the ACT in September to move forward on the agreed-upon reaffirmation of the bylaws and discuss any revisions brought forward. Between now and then, we ask that you:

- Engage your county coordinating committees and other stakeholders to discuss the ACT and gain feedback on the process through the first year.
- Review the bylaws approved by the ACT in June 2015 (attached).
- Participate in this brief survey by Monday, August 8, about your experience serving on the ACT: <https://www.surveymonkey.com/r/73SLTTW>
- Submit by Monday, August 8, any proposed items to include in the year's workplan so they may be included in the discussion draft in September.

Attached to this email you will find:

- A memo outlining one change to the Fix-It Leverage project list for the 2019-2021 STIP.
- A memo summarizing the actions and discussion about Enhance projects for the 2019-2021 STIP.
- The R1ACT bylaws adopted in June 2015.
- A proposed meeting schedule—subject to change—through July 2017.

If you are interested in finding a time for small group discussions to review the bylaws before the September meeting, we can make rooms available and set some times at ODOT Region 1 for that purpose. Let me know if you would be interested in such an opportunity.

Last week we opened the **Sunrise Expressway** in Clackamas County. [Here's a link to the video of the ribbon-cutting ceremony.](#)

Finally, at the May meeting the ACT received a presentation on the update to the **Transportation Safety Action Plan**. That plan has now been released for public comment through August 1. The plan update is available on the project [website](#). Comments can be emailed to [safety@odot.state.or.us](mailto:safety@odot.state.or.us) or mailed to ODOT Planning, Attn: TSAP, 555 13<sup>th</sup> St. NE, Salem OR 97301. The final plan is expected to be adopted by the Oregon Transportation Commission in October.

I will be out on parental leave from around the end of July through September 2, so please contact Kelly Brooks ([Kelly.brooks@odot.state.or.us](mailto:Kelly.brooks@odot.state.or.us) and 503-731-3087) with any questions during that period. We'll look forward to seeing you at ODOT Region 1, 5:30 p.m. on Monday, September 12.

Thank you,

Andrew Plambeck  
Government Liaison  
ODOT Region 1  
(503) 731-8248