CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Staff Presentation Worksheet

Presentation Date: October 25, 2011   Time: 10:30 am   Length: 1 hour

Presentation Title: Code -Compliance Policy: Report & Recommendations to the BCC

Presenters: Cam Gilmour and Scott Caufield

POLICY QUESTION

Shall Clackamas County adopt any or all of the following policy recommendations regarding the administration of the County's code compliance program?

ISSUE & BACKGROUND

On May 17, 2011, the Building Codes Division was directed by the BCC to consider input from the public, internal County divisions and other interested persons in the development of a updated code enforcement program and to return to the BCC with recommendations for proposed changes to the County' 11 year old code compliance policy.

Since that time, County staff have conducted a number of internal meetings aimed at capturing ideas for best practices, adding strength to the existing program and coordinating and aligning our operation with other County Divisions and outside agencies. Additionally, a public meeting was held to discuss the proposed recommendations.

On July 5, 2011 the Code Compliance staff, the Building Codes Administrator and others conducted an onsite retreat and planning session to thoroughly examine its 11-year old Code Compliance Violation Priority Policy and to explore new options for code enforcement. Input received from previous public meetings was considered and the results of the survey conducted by the County in February 2011 were also factored into that discussion. Many of the recommendations you see in the attached document reflect the results of those internal meetings and staff retreat.

On September 27, 2011, County staff met with the CPO Leaders to discuss these proposed changes, completing a discussion that began in January of this year. The proposed changes were generally well-received and some of the proposed changes are reflective of input received at that meeting as well.

Please refer to the attached document entitled *Proposed Code Compliance Program Changes* for a thorough outline of all proposed changes

QUESTION(S) PRESENTED FOR CONSIDERATION

1. Shall the BCC revise the code compliance philosophy statement?

2. Shall the BCC authorize the administrative changes proposed in the attached document including the proposed livability enforcement changes?

3. Shall the BCC abandon or revise the Violation Priority Matrix as outlined in the attached proposal?

4. How will any increases in the cost of enforcement associated with the proposed changes be funded, considering the current shortfall?

OPTIONS AVAILABLE

1. Adopt the proposed Code Compliance philosophy statement, amend it to the satisfaction of the BCC, or retain the current philosophy statement.

2. Adopt and authorize any or all of the proposed administrative changes.

3. Adopt and authorize the proposed administrative changes but retain the current prioritization methodology, including the current levels of enforcement.

4. Adopt and authorize the proposed administrative changes and implement Plan A, Enforce All Codes.

5. Adopt and authorize the proposed administrative changes and implement Plan B, Modifications to the Violation Priority Matrix.

6. Retain the County's current Code Compliance Philosophy, Protocols, and Violation Priority Matrix.

RECOMMENDATIONS

1. Adopt the proposed Code Compliance philosophy statement to better reflect the County's current thinking and position on its enforcement program

2. Authorize the proposed administrative changes including the cost recovery tools outlined in the proposal

3. Authorize the implementation of proposed Plan B Modifications to the Violation Priority Matrix

SUBMITTED BY:

Division Director/Head Approval _____
Department Director/Head Approval _____
County Administrator Approval _____

For information on this issue or copies of attachments, please contact Scott Caufield @ 503-742-4747

2011 Version