



Climate Action Plan Community Advisory Task Force

Meeting #1

July 29, 2021; 1-3:15 p.m.

Zoom

Purpose

- Kick off our work together; orient to each other and the CAP process.

Objectives

- Get to know each other
- Identify ways to collaborate well together
- Review task force role, purpose and expectations for successful completion of the CAP

TIME	ACTIVITY	MATERIALS
1:00 - 1:25	Welcome, context setting, introductions	
1:25 - 1:40	Our challenge and opportunity	
1:40 - 1:55	CATF Charter	CATF Charter
1:55 - 2:00	Public comments	
2:00 - 2:10	<i>CATF transitions to work session</i>	
2:10 - 3:10	Building shared understanding of what successful collaboration looks like	Interview Guide
3:10 - 3:15	Next steps, meeting evaluation	