

CLACKAMAS COUNTY HEALTH CENTERS DIVISION
COMMUNITY HEALTH COUNCIL
 Meeting Minutes – April 21, 2021

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present	Members Absent	Staff Present
Tom Lorence	Charles Gallia	Angela Fitzgerald (E)
Lesley Cliff	Margo Roake	Lisa Ellis (E)
Linda Smith	Matt Glubrecht	MW Wolfgang (E)
Rosa Guitron-Galvan	Eric Leatham	Leah Bellamy (E)
Franklin Ouchida		James Wilson
Janet Squire		Carrie Ariniello
		Selynn Edwards

Guests: Michelle Walch, Claire McKinley Yoder, Helen Watt, Melanie Farnsworth, Anand Carpenter Shrestha

Call to Order		Tom called the meeting to order at 6:00 p.m.
Approval of March 17, 2021 Full Council Minutes	Action	<p>The Council reviewed the minutes for the March 17, 2021 meeting. Tom opened the floor for a motion.</p> <p>Motion: Linda motioned to approve the minutes from March 17, 2021. Second: Janet seconded. No further discussion. Vote: Approved unanimously.</p>
Committee Reporting	Action	<p>Finance Committee: The Finance Committee reviewed the monthly finances. The department deficit remains fairly consistent but has improved since last month, the expectation is that it will get better as the fiscal year progresses and we will end the fiscal year in a break even position. We will receive \$3.5 million from HRSA as part of the American Rescue Plan, and will come in the form of a grant.</p> <p>QI Committee: No new credentialing issues to be discussed this month. Discussed Primary Care patient satisfaction, Primary Care performance metrics and did a Primary Care Committee update.</p> <p>Risk Management Plan Review: Updated since the last time it was reviewed in 2018, Council is asked for a vote of approval.</p> <p>Motion: Linda motioned to approve the risk management plan as written. Second: Rosa seconded. No further discussion. Vote: Approved unanimously.</p>
NAMI Funding	Action	<p>Council asked to vote to fund an RFQ to be published by the County for Latino outreach and referral to not exceed \$50,000 for one fiscal year.</p> <p>Motion: Linda motioned to approve going forward with posting the RFQ Second: Janet seconded. No further discussion. Vote: Approved unanimously.</p>
Recommendation of New Members to BCC for Appointment	Action	<p>The Council voted on whether to recommend Michelle Walch to the Board of County Commissioners for appointment to the Health Council.</p> <p>Motion: Tom motioned to refer Michelle Walch to the Board of County Commissioners for appointment to the Health Council. Second: Franklin seconded. No further discussion.</p>

		Vote: Unanimously approved.
Public Comment		Anand asked about the RFQ, Deborah to send out link to RFQ once it is posted. Helen asked who the governing body of the board is, Tom explained that the Council reports to the Board of County Commissioners. Helen asked for clarification of the Council and Committees, Tom clarified how the Council works. Eric Leatham asked for a list of people who are in the Council, their positions and contact information. Samantha will send out the contact list and give the new members access to the Council portal. Commissioner Fisher joined and gave an update on vaccination clinics.
Next Meeting and Agenda		Next meeting is May 19, 2021 at 6:00 p.m. via Zoom Teleconference. Agenda items include: <ul style="list-style-type: none"> • Performance Metrics, Patient Satisfaction Review – Behavioral Health • Review Finance Policies
Adjourn		Meeting adjourned at 6:48 p.m.

Action Items/Items for Follow-up		
<u>Deliverable</u>	<u>Responsible Party</u>	<u>Due Date</u>

Upcoming meetings/events:

- Finance Committee, May 19, 2021
- Quality Improvement Committee, June 16, 2021
- Governance Committee, May 19, 2021
- Full Council Meeting, May 19, 2021

Council packet and handouts include:

- Agenda
- Governance Committee February meeting minutes
- Council Membership and Recruitment
- Quality Committee February meeting minutes
- Primary Care Patient Satisfaction
- Primary Care Performance Metrics
- Primary Care Committee Update
- Council Self-Assessment
- Full Council March meeting minutes
- Risk Management Plan Review

_____, Secretary/President/Vice-President/Treasurer (circle one)
Clackamas Health Centers Council Approval

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
 - Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;

Follow Roberts Rules of Order for parliamentary procedures;
Honor confidentiality;
Have fun!