

June 9, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Subrecipient Agreement with Children’s Center to provide child abuse medical assessments and forensic interviews for children suspected of experiencing abuse.
Agreement has a maximum value of \$727,200
Paid with Budgeted County General Funds.

Purpose/Outcome	Children’s Center will continue to conduct child abuse medical assessments and forensic interviews to children suspected of experiencing abuse to determine whether or not abuse has occurred and if there is a need for further treatment. Families of children determined to have been abused will be referred to resources, services, and treatment, as appropriate.
Dollar Amount and Fiscal Impact	This agreement is for \$727,200 (\$181,800 awarded each program year for the duration of the agreement).
Funding Source	Budgeted County General Funds – approved through June 30, 2023. Subsequent funding dependent on annual approval of County budget.
Duration	July 1, 2022 to June 30, 2026
Previous Board Action/Review	BCC Issues: 6/7/22
Strategic Plan Alignment	1. Individuals and families in need are healthy and safe
Counsel Review	This Subrecipient Grant agreement has been reviewed and approved by County Counsel on 5/23/22 (KR).
Procurement Review	Was the item processed through Procurement? No. Subrecipient Grant Agreement
Contact Person	Adam Freer 971-533-4929
Contract No.	H3S# 10704

BACKGROUND:

The Children, Family & Community Connections (CFCC) Division of the Health, Housing and Human Services Department requests the approval of a Subrecipient Grant Agreement with Children’s Center. Children’s Center is a non-profit child abuse intervention center accredited by the National Children’s Alliance, committed to research-supported practice, and is accountable to national standards that inform their work. This continuation of funding will provide child abuse medical assessments. Families of children determined to have been abused will be referred to resources, services, and treatment, as appropriate.

This Grant Agreement is effective upon signature by all parties for services starting on July 1, 2022 and terminating on June 30, 2026. This Agreement has a maximum value of \$727,200.

RECOMMENDATION:

Healthy Families. Strong Communities.

Staff recommends the Board approval of this Agreement and authorizes Tootie Smith, Board Chair, to sign on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook, Director
Health, Housing & Human Services

CLACKAMAS COUNTY, OREGON LOCAL SUBRECIPIENT GRANT AGREEMENT CFCC-10704	
<i>Program Name: Child Abuse Medical Assessment</i>	
This Agreement is between Clackamas County , Oregon, acting by and through its Department of Health, Housing and Human Services Children, Family and Community Connections ("COUNTY"), and Children's Center ("SUBRECIPIENT"), an Oregon Non-profit Organization.	
COUNTY Data	
<i>Grant Accountant: Joseph Rosevear</i>	<i>Program Manager: Sarah Van Dyke</i>
<i>Clackamas County Finance</i> <i>2051 Kaen Road</i> <i>Oregon City, OR 97045</i> <i>(503) 742-5429</i> <i>jrosevear@clackamas.us</i>	<i>Children, Family & Community Connections</i> <i>112 11th Street</i> <i>Oregon City, OR 97045</i> <i>(503) 557-5829</i> <i>svandyke@clackamas.us</i>
RECIPIENT Data	
<i>Finance/Fiscal Representative: Leslie Everson</i>	<i>Program Representative: Karen Rush</i>
<i>Children's Center</i> <i>1713 Penn Lane</i> <i>Oregon City, OR 97045</i> <i>503-655-7725</i> <i>leslie@childrenscentercc.org</i>	<i>Children's Center</i> <i>1713 Penn Lane</i> <i>Oregon City, OR 97045</i> <i>503-655-7725</i> <i>karenrush@childrenscentercc.org</i>
<i>FEIN: 75-3027143</i>	

RECITALS

1. Children's Center (SUBRECIPIENT) is a private, non-profit child abuse intervention center accredited by the National Children's Alliance. Children's Center supports Clackamas County children and families experiencing suspected physical abuse, sexual abuse, emotional abuse and neglect, including drug endangerment and witness to violence.
2. Child abuse is defined as a physical injury, general and/or severe neglect, sexual abuse, sexual assault, exploitation, emotional, maltreatment and or willful harm or endangerment. Without treatment, child victims of abuse are likely to suffer long-term trauma that can adversely affect the course of their lives. During the 2020-2021 fiscal year, Children's Center provided medical examinations for 415 Clackamas County children who were suspected victims of abuse or neglect.
3. Clackamas County (COUNTY) desires to have its citizens share in the benefits of SUBRECIPIENT resources to provide child abuse medical assessments and forensic interviews for children suspected of experiencing abuse to determine whether or not abuse has occurred and if there is a need for further treatment. Children's Center is the only agency located in Clackamas County able to provide this unique and specialized service to children and families in crisis due to child abuse. It has demonstrated the capacity and expertise to provide services outlined in this agreement.

4. This subrecipient grant agreement ("Agreement") is funded by County General Fund dollars.
5. This Agreement of financial assistance sets forth the terms and conditions pursuant to which SUBRECIPIENT agrees on delivery of the Program.

NOW THEREFORE, according to the terms of this Local Grant Agreement COUNTY and SUBRECIPIENT agree as follows:

AGREEMENT

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse SUBRECIPIENT for expenses approved in writing by County relating to the project incurred no earlier than **July 1, 2022** and not later than **June 30, 2026**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.
2. **Program.** The Program requirements are described in Exhibit A-1: Statement of Program Objectives and Exhibit A-2: Work Plan Quarterly Report. SUBRECIPIENT agrees to perform the Program in accordance with the terms and conditions of this Agreement.
3. **Standards of Performance.** SUBRECIPIENT shall perform all activities and programs in accordance with the requirements set forth in this Agreement and all applicable laws and regulations.
4. **Grant Funds.** COUNTY's funding for this Agreement is **County General Funds**. The maximum, not to exceed, grant amount that COUNTY will pay is **\$727,200** (\$181,800 awarded each fiscal year, unspent funds will not carry forward), contingent on COUNTY'S receipt of sufficient funds.
5. **Disbursements.** This is a cost reimbursement grant and disbursements will be made monthly in accordance with the requirements contained in Exhibit D-1: Request for Reimbursement.
6. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by both parties. **SUBRECIPIENT must submit a written request including a justification for any amendment to the COUNTY in writing at least forty five (45) calendar days before this Agreement expires.** No payment will be made for any services performed before the beginning date or after the expiration date of this Agreement except for the final payment. The final request for payment must be submitted to COUNTY no later than fifteen (15) days after the end date of this Agreement. If the maximum compensation amount is increased by amendment, the amendment must be fully effective before SUBRECIPIENT performs work subject to the amendment.
7. **Termination.** This Agreement may be suspended or terminated for cause or convenience prior to the expiration of its term by:
 - a) Written notice provided by COUNTY resulting from material failure by SUBRECIPIENT to comply with any term of this Agreement, or;
 - b) Mutual agreement by COUNTY and SUBRECIPIENT.
 - c) Written notice provided by COUNTY that it lacks sufficient funds or funds are no longer available, as determined by COUNTY in its sole discretion, to continue to perform under this Agreement.
8. **Funds Available and Authorized.** COUNTY certifies that funds sufficient to pay for this Agreement have been obligated to COUNTY through June 30, 2023. SUBRECIPIENT understands and agrees that payment of amounts under this Agreement is contingent on COUNTY receiving future appropriations or other expenditure authority sufficient to allow COUNTY, in the exercise of its sole

administrative discretion, to continue to make payments under this Agreement.

9. **Future Support.** COUNTY makes no commitment of future support and assumes no obligation for future support for the activity contracted herein except as set forth in this agreement.
10. **Nonprofit status.** SUBRECIPIENT warrants that it is, and shall remain during the performance of this Agreement, a private nonprofit Organization as defined in the Regulations, including:
 - a) That it is described in Section 501(c) of the Internal Revenue Code of 1954;
 - b) That it is exempt from taxation under Subtitle A of the Internal Revenue Code of 1954;
 - c) That it has an accounting system and a voluntary board; and
 - d) That it practices nondiscrimination in the provision of assistance to the homeless.
11. **Administrative Requirements.** SUBRECIPIENT agrees to its status as a SUBRECIPIENT, and accepts among its duties and responsibilities the following:
 - a) **Financial Management.** SUBRECIPIENT shall comply with Generally Accepted Accounting Principles (GAAP) or another equally accepted basis of accounting, use adequate internal controls, and maintain necessary sources documentation for all costs incurred.
 - b) **Budget.** SUBRECIPIENT use of funds may not exceed the amounts specified in the Exhibit B: SUBRECIPIENT Program Budget. SUBRECIPIENT agrees to expend funds in accordance with the approved budget provided in this agreement. All expenditures that exceed a budget line item by more than 10% or \$500, whichever is greater, must be approved in writing by COUNTY. Budget revisions must be submitted and approved prior to changing the budget. At no time may budget modifications change the scope of the original grant application or agreement.
 - c) **Change in Key Personnel.** SUBRECIPIENT is required to notify COUNTY, in writing, whenever there is a change in SUBRECIPIENT key administrative or programmatic personnel and the reason for the change. Key personnel include but are not limited to: Executive Director, Finance Director, Program Manager, Bookkeeper, or any equivalent to these positions within the organization.
 - d) **Allowable Uses of Funds.** SUBRECIPIENT shall use funds only for those purposes authorized in this Agreement.
 - e) **Period of Availability.** SUBRECIPIENT may charge to the award only allowable costs resulting from obligations incurred during the term and effective date. Cost incurred prior or after this date will be disallowed.
 - f) **Match.** Matching funds are not required for this Agreement.
 - g) **Payment.** Routine requests for reimbursement should be submitted monthly by the 15th of the following month using the form and instructions in Exhibit D-1: Request for Reimbursement. SUBRECIPIENT must submit a final request for payment no later than fifteen (15) days after the end date of this Agreement.
 - h) **Performance and Financial Reporting.** SUBRECIPIENT must submit Performance Reports according to the schedule specified in Exhibit C: SUBRECIPIENT Performance Reporting. SUBRECIPIENT must submit Financial Reports according to the schedule specified in Exhibit D-1: Request for Reimbursement. All reports must be submitted on templates provided in the Exhibits, must reference this agreement number, and be signed and dated by an authorized official of SUBRECIPIENT.

- i) **Audit.** SUBRECIPIENT shall comply with the audit requirements prescribed by State and Federal law.
- j) **Monitoring.** SUBRECIPIENT agrees to allow access to conduct site visits and inspections of financial and programmatic records for the purpose of monitoring. COUNTY, and its duly authorized representatives shall have access to such records and other books, documents, papers, plans, records of shipments and payments and writings of SUBRECIPIENT that are pertinent to this Agreement, whether in paper, electronic or other form, to perform examinations and audits and make excerpts, copies and transcripts. Monitoring may be performed onsite or offsite, at COUNTY's discretion.
- k) **Record Retention.** SUBRECIPIENT will retain and keep accessible all such financial records, books, documents, papers, plans, records of shipments and payments and writings for a minimum of six (6) years following the Project End Date (June 30, 2026), or such longer period as may be required by applicable law, or until the conclusion of any audit, controversy or litigation arising out of or related to this Agreement, whichever date is later.
- l) **Failure to Comply.** SUBRECIPIENT acknowledges and agrees that this agreement and the terms and conditions therein are essential terms in allowing the relationship between COUNTY and SUBRECIPIENT to continue, and that failure to comply with such terms and conditions represents a material breach of this agreement. Such material breach shall give rise to COUNTY's right, but not obligation, to withhold SUBRECIPIENT grant funds until compliance is met, reclaim grant funds in the case of omissions or misrepresentations in financial or programmatic reporting, or to terminate this relationship and all associated amendments.

12. Compliance with Applicable Laws

- a) **Public Policy.** SUBRECIPIENT expressly agrees to comply with all public policy requirements, laws, regulations, and executive orders issued by the Federal government, to the extent they are applicable to the Agreement: (i) Titles VI and VII of the Civil Rights Act of 1964, as amended; (ii) Sections 503 and 504 of the Rehabilitation Act of 1973, as amended; (iii) the Americans with Disabilities Act of 1990, as amended; (iv) Executive Order 11246, as amended; (v) the Health Insurance Portability and Accountability Act of 1996; (vi) the Age Discrimination in Employment Act of 1967, as amended, and the Age Discrimination Act of 1975, as amended; (vii) the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended; (viii) all regulations and administrative rules established pursuant to the foregoing laws; and (ix) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations; and as applicable to SUBRECIPIENT.
- b) **State Statutes.** SUBRECIPIENT expressly agrees to comply with all statutory requirements, laws, rules, and regulations issued by the State of Oregon, to the extent they are applicable to the agreement.
- c) SUBRECIPIENT acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire confidential information. Any and all information of any form obtained by SUBRECIPIENT or its employees or agents in the performance of this Agreement shall be deemed confidential information and SUBRECIPIENT agrees to hold such confidential information in strict confidence, using at least the same degree of care that it uses in maintaining the confidentiality of its own confidential information.

- d) **Conflict Resolution.** If conflicts are discovered among federal, state and local statutes, regulations, administrative rules, executive orders, ordinances and other laws applicable to the Services under the Agreement, SUBRECIPIENT shall in writing request COUNTY resolve the conflict. SUBRECIPIENT shall specify if the conflict(s) create a problem for the design or other Services required under the Agreement.

13. General Agreement Provisions.

- a) **Non-appropriation Clause.** If payment for activities and programs under this Agreement extends into COUNTY's next fiscal year, COUNTY's obligation to pay for such work is subject to approval of future appropriations to fund the Agreement by the Board of County Commissioners.
- b) **Indemnification.** SUBRECIPIENT agrees to indemnify and hold COUNTY harmless with respect to any claim, cause, damage, action, penalty or other cost (including attorney's and expert fees) arising from or related to SUBRECIPIENT's negligent or willful acts or those of its employees, agents or those under SUBRECIPIENT's control. SUBRECIPIENT is responsible for the actions of its own agents and employees, and COUNTY assumes no liability or responsibility with respect to SUBRECIPIENT's actions, employees, agents or otherwise with respect to those under its control.
- c) **Insurance.** During the term of this agreement, SUBRECIPIENT shall maintain in force, at its own expense, each insurance noted below:
 - 1) **Commercial General Liability.** SUBRECIPIENT shall obtain, at SUBRECIPIENT's expense, and keep in effect during the term of this agreement, Commercial General Liability Insurance covering bodily injury, death, and property damage on an "occurrence" form in the amount of not less than \$1,000,000 per occurrence/ \$2,000,000 general aggregate for the protection of COUNTY, its officers, commissioners, and employees. This coverage shall include Contractual Liability insurance for the indemnity provided under this agreement. This policy(s) shall be primary insurance as respects to COUNTY. Any insurance or self-insurance maintained by COUNTY shall be excess and shall not contribute to it.
 - 2) **Commercial Automobile Liability.** If the Agreement involves the use of vehicles, SUBRECIPIENT shall obtain at SUBRECIPIENT expense, and keep in effect during the term of this agreement, Commercial Automobile Liability coverage including coverage for all owned, hired, and non-owned vehicles. The combined single limit per occurrence shall not be less than \$1,000,000.
 - 3) **Professional Liability.** If the Agreement involves the provision of professional services, SUBRECIPIENT shall obtain and furnish COUNTY evidence of Professional Liability Insurance covering any damages caused by an error, omission, or negligent act related to the services to be provided under this agreement, with limits not less than \$2,000,000 per occurrence for the protection of COUNTY, its officers, commissioners and employees against liability for damages because of personal injury, bodily injury, death, or damage to property, including loss of use thereof, and damages because of negligent acts, errors and omissions in any way related to this agreement. COUNTY, at its option, may require a complete copy of the above policy.
 - 4) **Abuse and Molestation.** SUBRECIPIENT shall carry Abuse and Molestation Insurance as an endorsement to the Commercial General Liability policy, in a form and with coverage that are satisfactory to COUNTY covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the SUBRECIPIENT is responsible including but not limited to

SUBRECIPIENT's employees and volunteers. Policy endorsement's definition of an insured shall include the SUBRECIPIENT, and the SUBRECIPIENT'S employees and volunteers. Coverage shall be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Any annual aggregate limit shall not be less than \$3,000,000. These limits shall be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, shall be treated as a separate occurrence for each victim. Coverage shall include the cost of defense and the cost of defense shall be provided outside the coverage limit.

- 5) **Workers' Compensation.** Insurance in compliance with ORS 656.017, which requires all employers that employ subject workers, as defined in ORS 656.027, to provide workers' compensation coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). If contractor is a subject employer, as defined in ORS 656.023, contractor shall obtain employers' liability insurance coverage limits of not less than \$1,000,000.
- 6) **Additional Insured Provisions.** All required insurance, other than Professional Liability, Workers' Compensation, and Personal Automobile Liability and Pollution Liability Insurance, shall include "Clackamas County, its agents, officers, and employees" as an additional insured, as well as the but only with respect to SUBRECIPIENT's activities under this agreement.
- 7) **Notice of Cancellation.** There shall be no cancellation, material change, exhaustion of aggregate limits or intent not to renew insurance coverage without 30 days written notice to COUNTY. Any failure to comply with this provision will not affect the insurance coverage provided to COUNTY. The 30 day notice of cancellation provision shall be physically endorsed on to the policy.
- 8) **Insurance Carrier Rating.** Coverage provided by SUBRECIPIENT must be underwritten by an insurance company deemed acceptable by COUNTY. Insurance coverage shall be provided by companies admitted to do business in Oregon or, in the alternative, rated A- or better by Best's Insurance Rating. COUNTY reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.
- 9) **Certificates of Insurance.** As evidence of the insurance coverage required by this agreement, SUBRECIPIENT shall furnish a Certificate of Insurance to COUNTY. No agreement shall be in effect until the required certificates have been received, approved, and accepted by COUNTY. A renewal certificate will be sent to COUNTY 10 days prior to coverage expiration.
- 10) **Primary Coverage Clarification.** SUBRECIPIENT coverage will be primary in the event of a loss and will not seek contribution from any insurance or self-insurance maintained by, or provided to, the additional insureds listed above.
- 11) **Cross-Liability Clause.** A cross-liability clause or separation of insured's condition will be included in all general liability, professional liability, and errors and omissions policies required by the agreement.
- 12) **Waiver of Subrogation.** SUBRECIPIENT agrees to waive their rights of subrogation arising from the work performed under this Agreement.

- d) **Assignment.** SUBRECIPIENT shall not enter into any subcontracts or subawards for any of the Program activities required by the Agreement without prior written approval. This Agreement may not be assigned in whole or in part with the express written approval of COUNTY.
- e) **Independent Status.** SUBRECIPIENT is independent of COUNTY and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder. SUBRECIPIENT is not an agent of COUNTY and undertakes this work independent from the control and direction of COUNTY excepting as set forth herein. SUBRECIPIENT shall not seek or have the power to bind COUNTY in any transaction or activity.
- f) **Notices.** Any notice provided for under this Agreement shall be effective if in writing and (1) delivered personally to the addressee or deposited in the United States mail, postage paid, certified mail, return receipt requested, (2) sent by overnight or commercial air courier (such as Federal Express), (3) sent by facsimile transmission, with the original to follow by regular mail; or, (4) sent by electronic mail with confirming record of delivery confirmation through electronic mail return-receipt, or by confirmation that the electronic mail was accessed, downloaded, or printed. Notice will be deemed to have been adequately given three days following the date of mailing, or immediately if personally served. For service by facsimile or by electronic mail, service will be deemed effective at the beginning of the next working day.
- g) **Governing Law.** This Agreement is made in the State of Oregon, and shall be governed by and construed in accordance with the laws of that state. Any litigation between COUNTY and SUBRECIPIENT arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Clackamas County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.
- h) **Severability.** If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be stricken.
- i) **Counterparts.** This Agreement may be executed in any number of counterparts, all of which together will constitute one and the same agreement. Facsimile copy or electronic signatures shall be valid as original signatures.
- j) **Third Party Beneficiaries.** Except as expressly provided in this Agreement, there are no third party beneficiaries to this Agreement. The terms and conditions of this Agreement may only be enforced by the parties.
- k) **Binding Effect.** This Agreement shall be binding on all parties hereto, their heirs, administrators, executors, successors and assigns.
- l) **Integration.** This agreement contains the entire agreement between COUNTY and SUBRECIPIENT and supersedes all prior written or oral discussions or agreements.

(Signature Page Attached)

RECIPIENT

Children's Center
1713 Penn Lane
Oregon City, OR 97045

CLACKAMAS COUNTY

Commissioner Tootie Smith, Chair
Commissioner Sonya Fischer
Commissioner Paul Savas
Commissioner Martha Schrader
Commissioner Mark Shull

Signing on behalf of the Board:

By: Karen Rush
Karen Rush, Executive Director

By: _____
Tootie Smith, Board Chair
Clackamas County

Dated: 5/23/2022

Dated: _____

Approved as to form:
Date: 5/23/2022

Kathleen J. Rastetter

- Exhibit A-1: Statement of Program Objectives
- Exhibit A-2: Work Plan Quarterly Report
- Exhibit B: Program Budget
- Exhibit C: Performance Reporting Schedule
- Exhibit D-1: Request for Reimbursement
- Exhibit D-2: Monthly Activity Report

EXHIBIT A-1: Statement of Program Objectives

BACKGROUND

By providing medical examinations and forensic interviews, the Children's Center supports Clackamas County children and families experiencing suspected physical abuse, sexual abuse, emotional abuse and neglect, including drug endangerment and witness to violence.

OBJECTIVES

The goal of these services is to provide child abuse medical assessments and forensic interviews for children suspected of experiencing abuse to determine whether or not abuse has occurred and if there is a need for further treatment. Children and their families will be connected to other treatment, as appropriate.

ACTIVITIES

- Children will receive a medical examination by a clinical professional with specific training and expertise to detect, document, and treat child abuse cases.
- Children will receive a professional forensic child interview, characterized by non-leading questions, appropriate rapport building, assessment of safety risks and disclosure of specific information obtained.
- Children and their families will be referred to appropriate treatment per linkage agreements with treatment partners.

Funder Recognition

Marketing, educational, promotional, and outreach materials and flyers describing services, workshops, and other activities funded through this Agreement must acknowledge Clackamas County Children, Family & Community Connections and include its logo.

Marketing materials produced using these grant funds must be submitted with quarterly reports.

Exhibit A-2 Work Plan Quarterly Report

Children, Family and Community Connections - Prevention Division		Exhibit A-2: FY 22-23 Work Plan Quarterly Report				
Provider: Children's Center		Activity : Child abuse assessments				
Contact: Karen Rush		Period: July 1, 2022 - June 30, 2023				
Activities/Outputs	Intermediate Outcomes/Measurement Tool	Jul-Sept 2022	Oct-Dec 2022	Jan-Mar 2023	Apr-Jun 2023	Total
By June 30, 2023 , a minimum of 36 children will receive a medical examination by a clinical professional with specific training and expertise to detect, document, and treat child abuse cases.	100% of children examined will have medical exam documentation in their file.	# children examined				0
		# children with completed documentation in file				0
	95% of families will report satisfaction with quality of assessment as measured by Client Surveys.	# families surveyed				0
		# satisfied with quality of the assessment				0
		Percent satisfied				0
By June 30, 2023 , Children's Center funding from other sources will allow for approximately 360 additional children to receive complete medical assessment and examination to determine possible abuse and/or the need for further treatment.	Reported quarterly.	# additional children served				0
The % of families using Center services that are impacted by domestic violence.	Reported quarterly.	# of families using Center services				0
		# families impacted by domestic violence				0
		% families impacted by domestic violence				

EXHIBIT B: PROGRAM BUDGET

Exhibit B: Program Budget		
<i>County agrees to pay a total of \$181,800 annually for child abuse medical assessment over the duration of the Agreement. This amount is based on Children's Center conducting an estimated 3 child abuse medical assessments per month paid at a rate of \$5,050 per child assessment conducted.</i>		
Recipient:	Children's Center	Agreement #: 10704
Address:	1713 Penn Lane	
	Oregon City, OR 97045	
Contact Person:	Leslie Everson	
Phone Number:	503-655-7725	
E-mail:	leslie@childrenscenter.cc	
Funding for FY 22-23	\$181,800.00	
Funding for FY 23-24	\$181,800.00	
Funding for FY 24-25	\$181,800.00	
Funding for FY 25-26	\$181,800.00	
TOTAL BUDGET	\$727,200.00	
Senior Program Planner:	Sarah Van Dyke	
Department/Division:	H3S/Children, Family and Community Connections	
Phone:	971-284-3445	
E-mail:	svandyke@clackamas.us	

EXHIBIT C: PERFORMANCE REPORTING SCHEDULE

Schedule and Requirements:

Due **monthly** by the 15th of the month for the previous month (only if requesting payment *monthly*):

- Exhibit D-1: Request for Reimbursement and general ledger
- Exhibit D-2: Monthly Activity Report

Due **quarterly** by the 15th of the month following the end of the quarter:

- Exhibit A-2: Work Plan Quarterly Report
- Internal client satisfaction survey report

Note: *Additional reports may be requested, including but not limited to a yearly participant demographic report.*

EXHIBIT D-1: REQUEST FOR REIMBURSEMENT

Exhibit D-1: Request for Reimbursement			
Recipient:	Children's Center	Agreement #:	10704
Address:	1713 Penn Lane	July 1, 2022 - June 30, 2023	
	Oregon City, OR 97045		
Contact Person:	Leslie Everson - Controller		
Phone Number:	503-655-7725		
E-mail:	leslie@childrenscenter.cc		
Grant Award Amount - assessments	Current Reimbursement Request	Previously Requested	Balance
\$ 181,800.00	\$ -	\$ -	\$ 181,800.00
	Request submitted by:		
	Authorized Agency Representative	Date	
Instructions:			
1. Recipient will submit a monthly Request for Reimbursement with an authorized signature using this form.			
2. Request for reimbursement will be submitted by the 15th of the month for the previous month.			
3. Reimbursement for assessments shall be based on a rate per assessment of \$5,050 -- 3 assessments per month (36 total for the year) at \$15,150 per month as authorized in Exhibit B of this Agreement. Reimbursement shall not exceed \$181,800 per year.			
4. Recipient agrees to keep accounting records consistent with generally accepted accounting principles, and further agrees to make these records available for review by County personnel, if necessary.			
5. Requests for Reimbursement are subject to review and approval of the Senior Program Planner and Division Fiscal Representative. Payment is contingent on compliance with all terms and conditions of this Agreement, including reporting requirements.			
6. Requests for Reimbursement shall be submitted electronically along with the Monthly Activity Report to:			
	Sarah Van Dyke/Senior Program Planner	Stephanie Radford/Fiscal Rep.	
	svandyke@clackamas.us	sradford@clackamas.us	

EXHIBIT D-2: MONTHLY ACTIVITY REPORT

Agency: Children's Center

Funded Service: Child abuse medical assessments

Program Contact: Karen Rush

Contact Info: karenrush@childrenscenter.cc

Complete the sections below as they apply to the group(s) targeted for services with this funding as outlined in your Work Plan.

Submit this report with monthly requests for reimbursement except on months when the quarterly report is submitted.

1. Total number of participants served during the month with the funding allocated for this programming:

Number of children (0-6 years):

Number of children (6+ years):

Case numbers:

2. Activities that were conducted during the month with the funding allocated for this programming:

3. Compelling story or illustration of program success:

Person(s) completing this form:

Date: