



# Accessing Approved Plans

Visit <https://accela.clackamas.us/citizenaccess>.

Click the yellow "Search" button and select the department you will be searching  
or  
click "Search Applications" under Building.

A screenshot of the Clackamas County ePermitting System website. The browser address bar shows "accela.clackamas.us/citizenaccess/". The website header includes the Clackamas County logo, a "Home" link, and the phone number "Need help? 503-742-4400". Below the header are four large buttons: "+ Apply" (dark teal), "Q Search" (yellow), "Schedule" (green), and "? Resources" (dark grey). A navigation menu below the buttons includes "Home", "Building", "Engineering", "Planning", "Soils", and "Code Enforcement", with "Home" selected. A search bar is located to the right of the navigation menu. The main content area is titled "Advanced Search" and contains a welcome message, a list of site features, and a "Login and apply for permits" section with input fields for "User Name or E-mail" and "Password", a "Login »" button, and a "Remember me" checkbox. Below the welcome message are sections for "Building", "Engineering", "Planning", and "Soils", each with a "Search Applications" link.

At this screen, enter the Permit Number.

**General Search**

Search for record information by typing in your Record (permit) number and click Search. You may use the other search criteria to narrow down your search results, if needed.

Search All Records

Permit Number

Permit Type --Select--

Start Date: 01/01/1950

End Date: 08/18/2020

Click "Record Info", and then "Attachments".

Home **Building** Engineering Planning Soils Code Enforcement

Search Applications Schedule an Inspection

**Record ELS102455:**  
**Building - Electrical Minor Label**  
**Record Status: VOID**

Record Info Payments Custom Component

Record Details

Processing Status

Related Records

Attachments

Inspections

Select the document you want to open.

Search Applications Schedule an Inspection

**Record B0279820:**  
**Building - Residential New**  
**Record Status: Plan Check**

Record Info Payments Custom Component

**Attachments**

To view documents older than 2014 click [here](#) and enter your permit number.

Plans and prescriptive checklist required.

\*\*For compatibility purposes Silverlight Run-Time Edition 4.0.6 or above is required to upload your document.

The maximum file size allowed is 500 MB.  
html;htm;mht;mhtml are disallowed file types to upload.

Name	Record ID	Record Type	Entity Type	Type	Size	Latest Update	Action
<a href="#">B0279820 Plan Review letter.docx</a>	B0279820	Building - Residential New	Record	Correspondence/letters	37.23 KB	08/03/2020	Action

Click the button to open the document on your device.

Be sure to print the approved set of plans to have at the jobsite.

**Still have questions? We are happy to help.**

- Email: [dtdcustomerInfo@clackamas.us](mailto:dtdcustomerInfo@clackamas.us)
- Phone: 503-742-4400