



REQUEST FOR QUOTES #2018-127  
ENTERPRISE RESOURCE PLANNING SOFTWARE COST FEASIBILITY ANALYSIS  
RESPONSE TO CLARIFYING QUESTIONS  
December 31, 2018

Note that these are questions submitted by interested firms to the above referenced solicitation. The below answers are for clarification purposes only and in no way alter or amend the RFQ as published.

1. *Please identify the “third party firms” that were hired to conduct the analysis mentioned in the RFQ.*

**Answer:** Government Finance Officers Association (GFOA) for Finance and HRPMO, Inc. for Human Resources.

2. *Will these firms be allowed to propose on this RFQ?*

**Answer:** Yes.

3. *Can the reports be released now for quote preparation?*

**Answer:** No. The selected firm will be given a copy of the reports.

4. *May firms outside the United States propose on this project?*

**Answer:** Yes.

5. *Will it be necessary for a firm to travel to the County for the project?*

**Answer:** Possibly. While we anticipate multiple discussions regarding the project, most should be able to be performed via conference calls. It will be up to the firm to determine if a site visit is necessary or helpful for the analysis. Any travel expense reimbursement will only be allowed in accordance with the County Contractor Travel Reimbursement Policy as identified in the RFQ.

6. *What is the business driver for the end of February 2019 due date for the report?*

**Answer:** The County wants the option costs as soon as possible for development of its fiscal year 2019-20 budget which starts July 1, 2019. Based on the reasonable timelines proposed by the selected firm, the final report timeline may change.

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End of Clarifying Questions #1