

**CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Sitting as the Housing Authority Board**

Study Session Worksheet

Presentation Date: 3/12/13 **Approx Start Time:** 3:00 pm **Approx Length:** 15 minutes

Presentation Title: Housing Authority of Clackamas County (HACC) Annual Plan

Department: Health, Housing & Human Services

Presenters: Dan Potter, Rich Swift

Other Invitees:

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

This is an information session to inform the Board, in their role as the Housing Board, about the Annual Plan required by HUD and the process to submit the Plan.

EXECUTIVE SUMMARY:

Housing and Urban Development (HUD) requires all Housing Authorities to develop and submit an Annual Agency Plan which forms the basis for their approval of the agency's annual operating grant and Capital Fund Program Grant. There is a prescribed process, including resident and public comment that must be followed. Here are the key dates:

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|------------------------|--|
| • November 29, 2012 | First draft of plan developed |
| • December 20, 2012 | Final draft completed |
| • January 15, 2013 | Resident Advisory Board met to review plan |
| • January-March, 2013* | Plan available for public review |
| • March 21, 2013* | Public hearing on Plan |
| • March 28, 2013 | Plan approval by Housing Board (BCC) |
| • April 11, 2013 | Plan submission to HUD |

*Comments received prior to or at the public hearing will be included in the final plan.

Following the public hearing on March 21st, HACC will request a special meeting of the Housing Board the following week to approve the formal resolution that authorizes the plan submission.

FINANCIAL IMPLICATIONS (current year and ongoing):

The Annual Plan is requesting the grant amount of \$892,834 for the Housing Authority's public housing Capital Fund Program which is included in the Annual Plan. Approximately 20% of these funds are used for asset management operations.

LEGAL/POLICY REQUIREMENTS:

The Plan is required by the Quality Housing and Work Responsibility Act of 1998

PUBLIC/GOVERNMENTAL PARTICIPATION:

Last updated: January 2012

The plan was available for public comment from January 23-March 8, 2013. A public hearing will be held March 21, 2013.

OPTIONS:

Not applicable. Information session only

RECOMMENDATION:

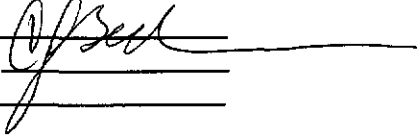
Not applicable. Information session only

ATTACHMENTS:

None

SUBMITTED BY:

Division Director/Head Approval _____
Department Director/Head Approval _____
County Administrator Approval _____



For information on this issue or copies of attachments, please contact Dan Potter @
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