



August 1, 2024

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of Amendment #1 to Professional Services Contract with Travel Oregon to Tourism to receive funds to implement the FY24/25 Regional Cooperative Tourism Plan. Contract amendment value is \$400,000 and 1 year, total contract value is increased to \$800,000 for 2 years. Funding is through Travel Oregon. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Contract approved – January 11, 2024 Briefed at Issues – July 30, 2024		
<b>Performance Clackamas</b>	This contract supports a vibrant economy through programs that invest state transient lodging tax in Clackamas County’s tourism businesses.		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	N/A
<b>Contact Person</b>	Samara Phelps	<b>Contact Person</b>	971-334-9479

**BACKGROUND:** Clackamas County serves as the Regional Destination Management Organization (RDMO) for Travel Oregon’s Regional Cooperative Tourism Program in the Mt. Hood/Gorge Region. This region includes the mountain communities of Clackamas County as well as Hood River County and portions of Wasco and east Multnomah County. State transient lodging tax (TLT) funds pay for this program. Travel Oregon distributes funds to the seven tourism regions based on state TLT collections in each region. This contract is for the FY 24/25 allocation of \$400,000 for the Mt. Hood/Gorge Region. These funds will be used to implement the Regional Cooperative Tourism Plan.

**RECOMMENDATION:** Staff recommends Board approve this contract and the Board authorize Chair Tootie Smith to sign on behalf of the County.

Respectfully submitted,

Samara Phelps  
Director of Tourism



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**AMENDMENT NO. 01 TO PROFESSIONAL SERVICES CONTRACT**

This **Amendment No. 01 to Professional Services Contract** dated as of **July 1, 2024**, is between the State of Oregon, acting by through its Oregon Tourism Commission, doing business as Travel Oregon (“OTC”), and **Clackamas County, on behalf of its Department of Tourism (“Contractor”)**.

The parties entered into a certain Professional Services Contract no. **006-0623RCTP** dated **July 1, 2023** (as amended from time to time, the “**Contract**”), and the parties now desire to amend the Contract as provided below. All capitalized terms not otherwise defined in this Amendment have the meanings assigned to them in the Contract.

The parties agree as follows:

- (a) Section 1, Contract Term, is amended as follows: the Contract end date is extended from **June 30, 2024, to June 30, 2025**
- (b) Section 3, Consideration, Subsection 3.3 is amended as follows: the maximum not to exceed amount payable to Contractor is increased by an additional \$400,000.00. The overall Contract not to exceed amount is \$800,000.00.

CONTRACTOR, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGES THAT CONTRACTOR HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

**CLACKAMAS COUNTY on behalf of its  
DEPARTMENT OF TOURISM**

**STATE OF OREGON acting by and through  
the OREGON TOURISM COMMISSION**

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Tootie Smith Chair

Name: Todd Davidson

Title: Board of County Commissioners

Title: CEO