



NORTH CLACKAMAS
PARKS & RECREATION DISTRICT

Administration

Kia Selley, Director
North Clackamas Parks and Recreation District
3811 SE Concord Road
Milwaukie, OR 97267

November 14, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
Sitting/Acting as the North Clackamas Parks and Recreation District Board of Directors

Approval of the Fifth Amendment/Extension to Lease Agreement with Phoenix Investment Group for NCPRD’s Maintenance Shop. Amendment value is \$221,923 for 2 years with an NCPRD option for 1 additional year at \$115,212. Funding through NCPRD General Fund. No County General Funds are involved.

Previous Board Action/Review	6/10/2021 - NCPRD extended the fourth lease agreement for an additional three years through December 31, 2024. 7/12/2018 - NCPRD extended the third lease agreement for an additional three years through December 31, 2021. 6/6/2015 - NCPRD extended the original lease agreement for an additional three years through December 2018. 12/6/2012 Business Meeting - Approved lease agreement for NCPRD Maintenance Shop. 7/17/2012 Policy Session - Directed staff to proceed with lease negotiations with Phoenix Investment Group.		
Performance Clackamas	Ensure safe, healthy, and secure communities by providing NCPRD with the facilities, staff, equipment, and resources necessary to maintain a well-managed and secure park system. The maintenance operations of NCPRD support the workforce responsible for maintaining the infrastructure of our park system. This essential work enables residents to engage in active lifestyles within safe and secure parks. At this facility, NCPRD staff are dedicated to planting and caring for pollinators. Additionally, NCPRD’s Natural Resource team conducts community engagement initiatives, including clean-up and planting events, to foster environmental stewardship.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Kevin Cayson	Contact Phone	503-789-4570

EXECUTIVE SUMMARY: NCPRD’s park maintenance and natural resource operations are currently based in this leased facility, which is centrally located and accommodates all of the District’s maintenance vehicles and equipment. The facility offers essential indoor workshop space for the repair and maintenance of equipment and other assets, as well as office space for the maintenance and natural resources staff. The District plans to remain in this leased location until a permanent, District-owned facility can be secured.

RECOMMENDATION: Staff recommend the Board approve the Fifth Amendment/Extension to the Lease Agreement with Phoenix Investment Group and delegate authority to the NCPRD Director or designee to effectuate any document necessary to effectuate the same.

Respectfully submitted,

Kia Selley, NCPRD Director

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