



# Building Permit Application

150 Beaver Creek Road, Oregon City, OR 97045  
 Phone: (503) 742-4240 Fax: (503) 742-4741  
 Inspection request: 503-742-4720  
 Internet address: www.clackamas.us

TYPE OF WORK	
<input type="checkbox"/> New construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition/alteration/replacement	<input type="checkbox"/> Other:
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> 1- and 2-family dwelling	<input type="checkbox"/> Commercial/industrial
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Master builder	<input type="checkbox"/> Other:
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Suite/bldg./apt. no.:	Project name:
Cross street/directions to job site:	
Subdivision:	Lot no.:
Tax map/parcel no.:	
DESCRIPTION OF WORK	
<input type="checkbox"/> <b>PROPERTY OWNER</b> <span style="margin-left: 200px;"><input type="checkbox"/> <b>TENANT</b></span>	
Name:	
Address:	
City/State/ZIP:	
Phone: (    )	Fax: (    )
E-mail:	
<input type="checkbox"/> <b>APPLICANT</b> <span style="margin-left: 200px;"><input type="checkbox"/> <b>CONTACT PERSON</b></span>	
Business name:	
Contact name:	
Address:	
City/State/ZIP:	
Phone: (    )	Fax: (    )
E-mail:	
CONTRACTOR	
Business name:	
Address:	
City/State/ZIP:	
Phone: (    )	Fax: (    )
E-mail:	
CCB lic.:	
Authorized signature:	
Print name:	Date:

Date Recd:	Bldg #:
By:	Plmb #:
Simple/Complex:	Elec #:
Land Use Appr:	Prj #:

### REQUIRED DATA: 1- AND 2-FAMILY DWELLING

Permit fees\* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation	
Number. of bedrooms:	
Number of bathrooms:	
Total number of floors:	
New dwelling area:	square feet
Garage/carport area:	square feet
Covered porch area:	square feet
Deck area:	square feet
Other structure area:	square feet

### REQUIRED DATA: COMMERCIAL-USE CHECKLIST

Permit fees\* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation	
Existing building area:	square feet
New building area:	square feet
Number of stories:	
Type of construction:	
Occupancy groups:	
Existing:	
New:	

### NOTICE

All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701 and may be required to be licensed in the jurisdiction in which work is being performed. If the applicant is exempt from licensing, the following reasons apply:


### BUILDING PERMIT FEES\*

<i>Please refer to fee schedule</i>	
Fees due upon application	
Amount received	
Date received:	

**This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.**

\* Fee methodology set by Tri-County Building Industry Service Board  
 440-4613T (11/02/COM/WEB) CCP-PW12 (Rev. 3/15)

# CLACKAMAS COUNTY TRANSPORTATION & DEVELOPMENT – PERMIT APPLICATION CREDIT CARD AUTHORIZATION SHEET



## Building Codes Division

***Electrical, Mechanical & Plumbing permits***

<https://www.clackamas.us/building>

[bldservice@clackamas.us](mailto:bldservice@clackamas.us)

Phone: 503.742.4240

Fax: 503.742.4741

From:

Date:

Phone:

Fax:

Number of Pages (Including Cover):

PLEASE TYPE OR PRINT LEGIBLY.

NAME AS IT APPEARS ON CARD:

CONTACT PHONE #:

CONTACT EMAIL:

CREDIT CARD NUMBER\*:

CARD EXPIRATION DATE:

3-DIGIT SECURITY CODE\* (CVVS | CVC2 | CID -- See reverse side of credit card):

BILLING ADDRESS\*:

STATE:

ZIP CODE\*:

AUTHORIZED SIGNATURE:

DATE:

*I authorize Clackamas County to charge the credit card indicated above for the permits I am applying for. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company, so long as the transaction corresponds to the terms indicated on my request. I understand that Clackamas County's vendor charges a service fee for the use of a credit/debit card and authorize the additional charge to my account.*

ADDRESS OF WORK PERMITTED:

STATE:

ZIP CODE:

**AFTER REMOVING SECURE DATA\*, DOCUMENT WILL BE STORED FOR 60-DAYS AFTER PROCESSING CARD.**

**Credit/debit card transactions are subject to a vendor fee of approximately 2.5%.**



# Project Description Form

Address:		
City:	State:	Zip:
Tax Lot #:		Permit Type:
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	
Detailed Job Description Narrative: (Building Permit Example: Remodeling bathroom to add a new walk in shower. Rebuilding new stairs at front entry and enlarging picture window in living room.) (Trade Example: Adding (1) 20amp circuit in garage for welding machine.)		
Best person to contact regarding questions about this application		
Name:		Phone:
Email:		
Best person to contact regarding County Inspector's Access to this project		
Name:		Phone:
Email:		
Have you applied or are you going to apply for related permits with this project at this time, and which types: (i.e., Electrical, Plumbing, Mechanical)		
<input type="checkbox"/> YES <input type="checkbox"/> NO		Type:
Is this related to a home business?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
Will you be creating new bedroom(s)?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		How many:
Will you be adding habitable rooms in an existing basement?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		Square Feet:
Are you installing new structural members? (i.e., beams, joists, trusses, footings, foundation)		
<input type="checkbox"/> YES <input type="checkbox"/> NO		Type:
Are you creating a separate dwelling unit? (i.e., ADU)		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are you adding a kitchen?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
Is there a septic system on property?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are you expanding the footprint of the structure?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		Square Feet:
Are you adding a new building on property?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		Type: