



MEMORANDUM

TO: Clackamas County Board of County Commissioners (BCC)
FROM: Nancy Bush, County Operating Officer, County Administration
RE: Oregon City Main Street Courthouse Committee
DATE: September 5, 2024

REQUEST: Board approval for the Main Street courthouse committee membership, tasks and timeline as outlined in this memo.

BACKGROUND: The Board approved the creation of this limited term committee on July 30, 2024. Staff is presenting the committee membership, scope of work and timeline for Board consideration today.

Membership

Staff requested each Oregon City organization previously identified provide a named representative for Board consideration and approval. They are:

City of Oregon City

- 1) Mayor Denyse McGriff
- 2) James Graham, Economic Development Manager

Downtown Oregon City Association

- 3) Julianna Allen

Oregon City Business Alliance

- 4) Jeff Shaffer

Oregon City Chamber of Commerce

- 5) Victoria Meinig

Clackamas County

- 6) Chair Tootie Smith
- 7) Commissioner Martha Schrader
- 8) Laura Edmonds, Economic Development Manager

Committee tasks

- Review relevant materials and speak with subject matter experts associated with the current condition and appraisal of the facility
- Tour the existing facility (optional)
- Issue a final report providing recommendations to the Board of County Commissioners regarding disposition of the facility which could include, but is not limited to:
 - sell the asset or retain it
 - return asset to the tax rolls, and/or
 - marketability

Timeline

As previously approved, this committee will meet no more than three times. We anticipate scheduling the tour before the end of September and initiating the first meeting in October. The final report will be provided to the Board soon thereafter and no later than the end of this calendar year.

RECOMMENDATION: Staff respectfully recommends the Board approve the membership, tasks and timeline as outlined in this memo.