

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Study Session Worksheet

Presentation Date: June 12, 2018 **Approx Start Time:** 3 PM

Approx Length: 45 minutes

Presentation Title: HB 2017 State Transportation Improvement Funds and Clackamas HB 2017 Transit Advisory Committee IGA

Department: Department of Transportation and Development (DTD) – Long Range Planning Program and H3S – Social Services

Presenters: Karen Buehrig, Transportation Planning Supervisor, DTD
Teresa Christopherson, Administrative Services Manager, Social Service

Other Invitees: Dan Johnson, Director, Transportation and Development; Brenda Durbin, Social Services Director

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Approval to have the Clackamas HB 2017 Transit Advisory Committee IGA be included as a consent item at a BCC business meeting.

EXECUTIVE SUMMARY:

HB 2017 created the Statewide Transportation Improvement Fund (STIF) which is a new dedicated funding source to expand public transportation service in Oregon communities. A Rules Advisory Committee has been meeting since October 2017 and finalized their work in March of 2018. The formal rules related to the STIF funding will go into effect on July 1, 2018.

In the Portland metropolitan area, Trimet is designated as the Qualified Entity for the tri-county area, including Washington County, Multnomah County and Clackamas County. In order to access the STIF funds, a STIF Plan is required to be submitted to the Oregon Transportation Commission. Trimet has been working with the various transit service providers on the process that will be used to create the STIF plan.

Trimet created an HB 2017 STIF Advisory Committee that will be recommending the projects within the Trimet district for inclusion into the STIF Plan. It is expected that by Fiscal Year 2020, nearly \$50 million dollars will be available for increased service within the Trimet district. Commissioner Savas has been serving on the Trimet HB 2017 Advisory Committee. This committee will ultimately recommend the full set of projects for the STIF Plan Trimet will submit as the Qualified Entity.

For the area outside of the Trimet district in Clackamas County, it is expected that approximately \$1.7 million dollars will be available for transit service improvements. In order to access this funding, projects submitted by each service provider will be incorporated into the STIF Plan. Trimet has requested that a Clackamas County HB 2017 Advisory Committee be formed to recommend the projects for the areas outside of the Trimet district in Clackamas County. The transit providers in Clackamas County have been working together to form this committee, with the first step being creating an Intergovernmental Agreement outlining the purpose and responsibilities of the committee.

There are five designated areas that will receive funds in Clackamas County. These areas are Canby, Sandy, South Clackamas Transit District, Wilsonville SMART and Clackamas County. In order to receive the funds, specific projects need to be included in the STIF plan. These projects need to have come from other existing planning documents. For the initial two years of funding, the focus on investments for the Clackamas County portion of the funds is anticipated to be:

- Transit hub in Government Camp area
- Service expansion for the Mt. Hood Express (one extra run daily year round for Villages Shuttle and Express services)
- Purchase of new vehicles to be used for a “new around the Mt Hood” transit service

In addition, the Transportation Planning team is currently applying for funds to complete a Transit Development Plan that will identify other transit needs in the County, and will provide a basis for future projects to increase the network of transit services in the County.

Attachment A: Trimet Letter requesting formation of Clackamas HB 2017 Transit Advisory Committee

Attachment B: Draft Clackamas HB 2017 Transit Advisory Committee IGA

Attachment C: PowerPoint presentation for HB 2017 Transit Policy Session

FINANCIAL IMPLICATIONS (current year and ongoing):

By forming the Clackamas HB 2017 Advisory Committee to recommend projects for the STIF plan, \$1.7 million dollars will be available for transit service improvements in areas outside of the Trimet district in Clackamas County. This funding is only available for projects incorporated into a STIF Plan.

STRATEGIC PLAN ALIGNMENT

- How does this item align with your Department’s Strategic Business Plan goals

Provides information to County decision makers so they can plan and invest based on a coordinated set of goals and policies that guide future development.

- How does this item align with the County’s Performance Clackamas goals?

This IGA will assist in providing a strong infrastructure of transit services throughout the County.

LEGAL/POLICY REQUIREMENTS:

None

PUBLIC/GOVERNMENTAL PARTICIPATION:

The transit providers from Canby, Sandy, South Clackamas Transit District, Wilsonville SMART and Clackamas County have been working together to develop the IGA and it has been reviewed by all parties.

OPTIONS:

Option 1: Approve including the Clackamas HB 2017 Transit Advisory Committee IGA as a consent item on a BCC business meeting agenda. Provide input into the projects being discussed for the areas in Clackamas County outside of other service areas.

Option 2: Approve including the Clackamas HB 2017 Transit Advisory Committee IGA as a discussion item on a BCC business meeting agenda. Provide input into the projects being discussed for the areas in Clackamas County outside of other service areas.

Option 3: Request revisions be included to the Clackamas HB 2017 Transit Advisory Committee IGA before it is moved forward to a BCC business meeting agenda. Provide input into the projects being discussed for the areas in Clackamas County outside of other service areas.

RECOMMENDATION:

Option 1: Approve including the Clackamas HB 2017 Transit Advisory Committee IGA as a consent item on a BCC business meeting agenda. Provide input into the projects being discussed for the areas in Clackamas County outside of other service areas.

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval _____

County Administrator Approval _____

For information on this issue or copies of attachments, please contact Karen Buehrig @ 503-742-4683

February 23, 2018

Julie Wehling, Transit Director
Canby Area Transit
PO Box 930
Canby, OR 97013

Dwight Brashear, Transit Director
South Metro Area Regional Transit
29799 SW Town Center Loop E.
Wilsonville, OR 97070

Andi Howell, Transit Director
City of Sandy
16610 Champion Way
Sandy, OR 97055

Teresa D Christopherson
Administrative Services Manager
Clackamas County Social Services Division
2051 Kaen Rd.
Oregon City, OR 97045

Shirley Lyons
South County Transportation District
P.O. Box 517
Molalla, OR 07038

Dear Ms. Wehling, Ms. Howell, Ms. Lyons, Mr. Brashear and Ms. Christopherson,

TriMet invites the transit providers in Clackamas County to work together to convene a Clackamas County HB2017 Advisory Committee to assist development of the Clackamas County chapter of the Public Transit Improvement Plan that is required by HB 2017 in the tri-county area. Specifically, the Clackamas County chapter should include a plan for how the HB2017 transit funds will be spent to:

- serve areas in Clackamas County that are outside the TriMet District, including the transit systems in Wilsonville, Sandy, Canby, Molalla and unincorporated Clackamas County.
- connect Clackamas County areas outside the TriMet District to TriMet service, and
- make first/last mile connections in areas that are in both Clackamas County and the TriMet District.

The Clackamas County plan should also give special attention to how low-income areas will be served in the county. Additional plan requirements can be found at <http://www.oregon.gov/ODOT/RPTD/Pages/STIF.aspx>.

Similar to the TriMet HB2017 Transit Advisory Committee, we recommend that the Clackamas County HB2017 Advisory Committee include representatives from low income communities, seniors and people with disabilities. The committee should include representatives from the transit systems serving Canby, Molalla, Sandy, Wilsonville and unincorporated Clackamas County. Additionally, we strongly recommend that an opportunity for public comment be provided at the Advisory Committee meetings.

County chapters are due to TriMet for inclusion in the Portland region's plan to the Oregon Transportation Commission no later than September 8, 2018.

Sincerely,



Bernie Bottomly
Executive Director
Public Affairs

CC: Karen Buehrig, Transportation Planning Supervisor, Clackamas County

**Intergovernmental Agreement
creating the
Clackamas County HB 2017 Transit Advisory Committee**

This agreement is made and entered into by the City of Sandy, a municipal corporation, City of Canby, a municipal corporation, City of Wilsonville, a municipal corporation, South County Transit District, a transit district under ORS Chapter 267, and Clackamas County, a corporate body politic (together the “Parties” and each a “Party”) to establish the Clackamas County HB2017 (2017) Transit Advisory Committee.

RECITALS

1) WHEREAS, authority is conferred upon local governments under ORS 190.010 to enter into agreements for the performance of any and all functions and activities that a party to the agreement, its officers or agencies have authority to perform;

2) WHEREAS, House Bill 2017 (2017) (hereinafter, “HB 2017”) and the Administrative Rules adopted by the State of Oregon require that the Tri-County Metropolitan Transportation District of Oregon (“TriMet”), as the Qualified Entity for the three county region of Clackamas County, Multnomah County and Washington County, establish an advisory committee to advise and assist the TriMet Board of Directors in selecting plans or projects to be funded from the moneys received from the Oregon Department of Transportation (“ODOT”); and

3) WHEREAS, Trimet has requested that the transit providers within Clackamas County work together to form a Clackamas County HB 2017 Transit Advisory Committee to select plans and/or projects for the areas located outside of the TriMet service boundary in Clackamas County.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Term.** This Agreement shall be effective upon execution, and shall expire on December 31, 20 , unless extended by mutual agreement of the Parties.
2. **Formation of the Clackamas County HB 2017 Transit Advisory Committee.**
 - A. The Parties voluntarily enter into this Agreement to establish an advisory committee to advise and assist the TriMet Board of Directors in selecting plans or projects to be funded from the moneys received from ODOT.
 - B. This advisory committee shall be known as the Clackamas County HB 2017 Transit Advisory Committee (the “Committee”). The Committee may formally change its name by adopting bylaws pursuant to Section 3 of this Agreement.

- C. The Committee shall include a minimum of 10 members.
3. **Bylaws.** The Committee shall establish bylaws which will, among other things, describe membership requirements, appointment of officers, member responsibilities, meeting notice and procedure, Committee operations, and bylaws amendment procedures.
 4. **Party Membership.** Each Party to this Agreement shall provide at least one member to be included on the Committee. This member must either be the manager or director (or his or her designee) of the Party's transit provider. The member appointed must attend regularly scheduled meetings of the Committee. Where a member fails to attend meetings or otherwise participate in a manner that violates any adopted bylaws of the Committee, the Party represented by such member agrees to cooperate with the other Parties to appoint an acceptable replacement.
 5. **Committee Meetings.** The Parties agree that meetings of the Committee shall be held no less than twice per year.
 6. **Termination.**
 - A. If a Party breaches the Agreement, a non-breaching Party may give the breaching Party written notice of the breach. If the breaching Party has not entirely cured the breach within fifteen (15) days of deemed or actual receipt of the notice, then the non-breaching Parties will vote whether to terminate the Agreement or to take other action as the non-breaching Parties deem appropriate. The decision of the non-breaching Parties is effective as of the date of the vote. Nothing herein shall prevent the Parties from meeting to mutually discuss this Agreement. Each Party shall use best efforts to coordinate with the other Parties to minimize conflicts.
 - B. Notwithstanding the foregoing, the Agreement may be terminated at any time by mutual agreement of all the Parties.
 7. **Counterparts.** This Agreement may be executed in any number of counterparts (electronic, facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
 8. **Authority.** Each Party represents that it has the authority to enter into this Agreement on its behalf and the individual signatory for a Party represents that it has been authorized by that Party to execute and deliver this Agreement.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by its duly authorized representative on the date below.

Clackamas County

By:

Its: Chair, Board of County Commissioners

Dated: June __, 2018

[Type here]

City of Canby

_____ Dated: June ___, 2018
By:
Its:

City of Sandy

_____ Dated: June ___, 2018
By:
Its:

City of Wilsonville

_____ Dated: June ___, 2018
By:
Its:

South Clackamas Transit District

_____ Dated: June ___, 2018
By:
Its:



HB 2017 – Keep Oregon Moving - Transit

Statewide Transportation Improvement Funds
Implementation in Clackamas County

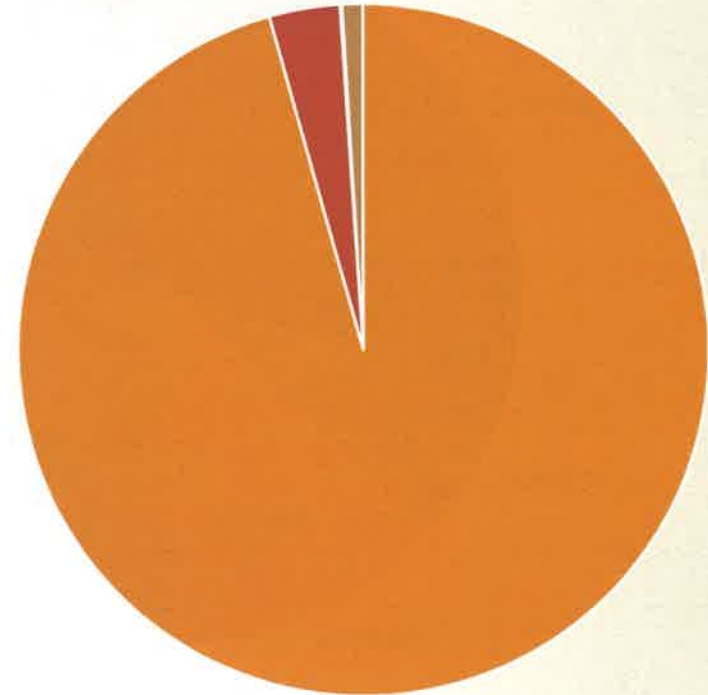
HB 2017 – Keep Oregon Moving - Transit

- ▶ Includes new, ongoing funding for transit service through out the state
- ▶ Trimet is the “Qualified Entity” in the three county area, for both in and outside of the Trimet district
- ▶ Funding is available for new transit service starting in January, 2019
- ▶ To access the funding, the “Qualified Entity” will submit a plan that includes a list of projects requested to be funded
- ▶ Trimet has asked the transit providers outside of their district to work together to recommend the projects to be included in the overall plan
- ▶ TRIMET Schedule -

Anticipated Funding Entire Qualified Entity Area

	Trimet - Qualified Entity Area	FY 2019 (6 M)	FY 2020	FY 2021
In Trimet District	\$109,724,000	\$18,793,000	\$42,670,000	\$48,261,000
Clackamas County	\$3,791,000	\$649,000	\$1,474,000	\$1,668,000
Multnomah County	\$114,000	\$19,000	\$44,000	\$51,000
Washington County	\$1,114,000	\$191,000	\$433,000	\$490,000

Trimet - Qualified Entity Area

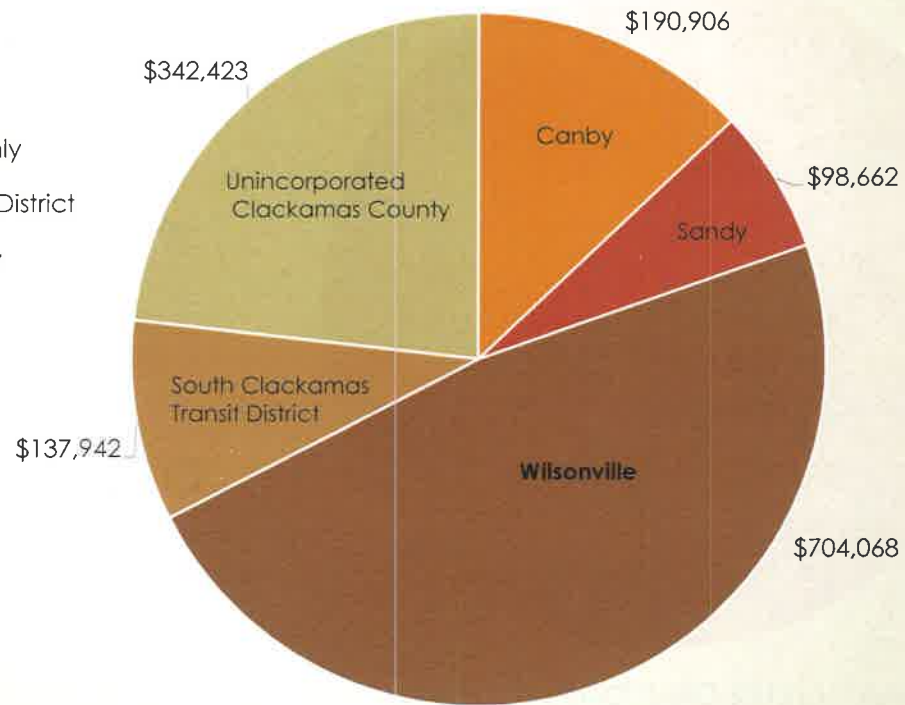


- In Trimet District
- Clackamas County
- Multnomah County
- Washington County

Clackamas County – “Out of Trimet District”

FY 2020 Revenue Estimate

- City of Canby
- City of Sandy
- City of Wilsonville - Clackamas only
- South Clackamas Transportation District
- Remainder of Clackamas County





Trimet Request for the formation of a Clackamas County “out-of-district” committee

- ▶ Coordinating with Canby, Sandy, Wilsonville, and South Clackamas Transit District
- ▶ Developed IGA
- ▶ Forming Committee to review and recommend projects to the full Qualified Entity Committee



Approach for unincorporated out-of-district Clackamas County funds

- ▶ General estimate of \$342,423 yearly revenue
- ▶ To be considered, projects need to come from existing plans
- ▶ Developing a plan to address 2 years of funding
- ▶ Focus of investments: Transit hub in Government Camp area, service expansion for Mt Hood Express (one extra run daily year round for the Express and the Villages Shuttle services), purchase of new vehicles for anticipated service expansion from the Transit Around Mt Hood Project and other future projects
- ▶ Additional planning occurring over the next two years will identify other transit needs in Clackamas County and will provide a basis for future projects to increase the network of transit services



Inside Trimet Service District

- ▶ Trimet Qualified Entity Committee has been meeting since -
- ▶ Focus areas for investment
 - ▶ Low-income Fare Program
 - ▶ Capital Purchases - Electric Buses
 - ▶ FY 19 Service Proposals
 - ▶ FY 20-23 Service Proposals
 - ▶ School Transportation
 - ▶ Discretionary Capital investments
 - ▶ Regional Coordination funds – Community Connector Shuttles

Regional Coordination Funds

- Community Connector Shuttles
- \$3 Million available



Actions moving forward

- ▶ Approve IGA with small transit providers and established Clackamas County HB 2017 Committee
- ▶ Guidance on projects using funds targeted for out-of-district unincorporated areas
- ▶ Input into Community Connector projects for the Regional Coordination funds