



Clackamas County Sheriff's Office

ANGELA BRANDENBURG
Sheriff

May 31, 2022

Board of County Commissioners
Clackamas County

Requesting Approval to Apply for Equipment through Oregon Office of Emergency Management's State Preparedness and Incident Response (SPIRE) Grant

Purpose/Outcome	Apply for a Mobile Command Center Trailer, Snow Cat and Communications/Tactical Command Vehicle to be used for emergency preparedness and enhance CCSO's Search and Rescue capabilities.
Dollar Amount and Fiscal Impact	The State of Oregon will procure the equipment, and ownership of the equipment will be retained by the Oregon Office of Emergency Management (OEM). CCSO can apply for three items, and each item must have a minimum cost of \$5,000.00 and be on an approved list provided by the OEM.
Funding Source	Oregon House Bill 2687; Oregon Office of Emergency Management.
Duration	Unless reclaimed, equipment remains with CCSO for duration of its useful life.
Previous Board Action/Review	Not Applicable
Strategic Plan Alignment	Furthers the Board of County Commissioners' strategic priority of ensuring safe, healthy, and secure communities.
Counsel Review	Not Applicable
Contact Person	Nancy Artmann – (503) 785-5012
Contract No.	None

BACKGROUND:

The State Preparedness and Incident Response Equipment (SPIRE) grant program provides equipment to local governments and other recipients for emergency preparedness. The program funds the purchasing and distribution of equipment, including vehicles and other property, to be used during an emergency to decrease the risk for loss of life and property damage. Oregon House Bill 2687 funds the program and became effective in August 2017.

RECOMMENDATION:

Staff recommends that the Board approve the attached Financial Assistance Application Lifecycle Form authorizing CCSO to apply for the SPIRE grant opportunity.

Respectfully submitted,

Angela Brandenburg
Sheriff

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**** CONCEPTION ****

Section I: Funding Opportunity Information - To be completed by Requester

Award type: Direct Appropriation (no application)
 Subrecipient Award Direct Award
Award Renewal? Yes No

Lead Department & Fund #: Clackamas County Sheriff's Office (CCSO) 100-21

If renewal, complete sections 1, 2, & 4 only. If Direct Appropriation, complete page 1 and Dept/Finance signatures only.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

Name of Funding Opportunity: State Preparedness and Incident Response (SPIRE) Grant Program

Funding Source: Federal State Local

Requestor Information (Name of staff person initiating form): Sgt. Jeff Juker

Requestor Contact Information: 503-849-1273 JeffreyJuk@clackamas.us

Department Fiscal Representative: Ke'ala Adolpho

Program Name and prior project # (please specify): SPIRE (no prior project #)

Brief Description of Project:

The State Preparedness and Incident Response Equipment (SPIRE) grant program provides equipment to local governments and other recipients for emergency preparedness. The program funds the purchasing and distribution of equipment, including vehicles and other property, to be used during an emergency to decrease the risk for loss of life and property damage. Oregon House Bill 2687 funds the program and became effective in August 2017.

During the 2021 Legislative Session, HB 2426 added Urban Search and Rescue (USAR) equipment to the list and required that USAR equipment receive the highest priority.

Name of Funding Agency: Office of Emergency Management (OEM)

Notification of Funding Opportunity Web Address:

<https://www.oregon.gov/oem/emresources/Grants/Pages/Spire.aspx>

OR

Application Packet Attached: Yes No

Completed By: Sgt. Jeff Juker

5/10/22

Date

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Application

Non-Competing Application

Other

CFDA(s), if applicable:	<u>N/A</u>	Funding Agency Award Notification Date:	<u>November 2022</u>
Announcement Date:	<u>03/07/2022</u>	Announcement/Opportunity #:	<u>N/A</u>
Grant Category/Title:	<u>SPIRE</u>	Funding Amount Requested:	<u>N/A</u>
Allows Indirect/Rate:	<u>No - N/A</u>	Match Requirement:	<u>N/A</u>
Application Deadline:	<u>06/07/2022</u>	Other Deadlines:	<u>N/A</u>
Award Start Date:	<u>November 2022</u>	Other Deadline Description:	<u></u>
Award End Date:	<u>N/A</u>		
Completed By:	<u>Ke'ala Adolpho</u>	Program Income Requirement:	<u>N/A</u>
Pre-Application Meeting Schedule:	<u>N/A</u>		

Additional funding sources available to fund this program? Please describe: N/A

How much General Fund will be used to cover costs in this program, including indirect expenses? \$0

How much Fund Balance will be used to cover costs in this program, including indirect expenses? \$0

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

Continue to provide public safety service to the people of Clackamas County. This funding will directly impact the level of service and capability of CCSO Search and Resuce (SAR) Operations.

2. What, if any, are the community partners who might be better suited to perform this work?

None

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Provides equipment to local governments and other recipients for emergency preparedness. Purchase equipment that will benefit CCSO's SAR Operations.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

No

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No

3. If this is a pilot project, what is the plan for sunseting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

N/A

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

No

Collaboration

1. List County departments that will collaborate on this award, if any.

N/A

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

Narrative Reporting

A narrative report will be required to be submitted to Oregon Office of Emergency Management annually. OEM will provide a report template to grantees.

Inspection Reporting

The equipment will be subject to inspection by the Oregon Office of Emergency Management at any time, with or without notice, and will occur at least once per year. Failure to comply with inspections could result in suspension or termination of agreement.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

A narrative report will be required to be submitted to OEM annually.

3. What are the fiscal reporting requirements for this funding?

None

Fiscal

1. Will we realize more benefit than this financial assistance will cost to administer?

Yes

2. Are other revenue sources required, available or will be used to fund the program? Have they already been secured? Please name other sources, including General Fund or Fund Balance and amounts.

No

3. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, Local Grant, etc.)?

N/A

4. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

N/A

Program Approval:

Ke'ala Adolpho

5/10/2022

Ke'ala Adolpho

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN.****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)		
Nancy Artmann	May 10, 2022	
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)		
Chief Deputy Jenna Morrison	May 11, 2022	 <small>Jenna Morrison (May 11, 2022 08:53 PDT)</small>
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION		
Elizabeth Comfort	5.11.2022	
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)		
Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #:

Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department contact when fully approved.
Department: keep original with your grant file.



State Preparedness and Incident Response

Grant Program Equipment List

March 1, 2022

**Note: Pictures are for informational purposes only. Actual equipment may vary from the photo. This list provides the minimum capability of each equipment type.*

Mobile Command Center (Trailer)

EXTERIOR

- 35-foot length trailer (includes hitch)
- Gelcoat fiberglass exterior
- PTZ night vision camera mounted to telescopic pole
- Digital satellite system
- LED scene lights
- Awning

ELECTRONICS

- 2-110v, 1-12v, 2-CAT6 & 1-antenna pre-wire workstation
- Full-perimeter wire chase system w/ removable cover
- Onan diesel 8kw generator
- 13,500 BTU air conditioning w/ heat pump

INTERIOR

- 3 workstations each w/ task chair
- 7 person conference room
- Lavatory w/ commode (including 2 waste cartridges), sink & vanity
- Custom overhead aluminum cabinets w/ dry erase surfaces
- High-impact laminate countertops
- Fiberglass interior walls
- Raised coin flooring



Snow Cat

- Qsb 130 H.P. Tier 4F Cummins Diesel Engine
- Allison 2500 Automatic Transmission
- Spicer 60 Differentials W/H.D. Drivelines
- 62" Insulated 4 Passenger Cab
- J1040 R.O.P.S. Cab
- Front Bucket Seats
- Locking Door Handles
- Rear Door Entry Steps
- 3 Point Seat Belts
- Personnel Assist Handles
- Cab Fan
- Cab Heater – 36,000 B.T.U.
- Interior Dome Light
- Front Defrost W/Adj Outlets
- Tinted Safety Glass
- Full Engine Instruments
- Odometer/Hour Meter
- Intermittent Windshield Wipers
- 12 Volt Power Port Outlet



Communications vehicle/tactical command vehicle

Capabilities

- Connectivity optimized on the fly
- Off-pavement, off-grid capable
- Interoperable voice, video, and data
- Deploys in under seven minutes

Applications

- Emergency management
- Utility, energy, and telecom
- Fire, hazmat, and search + rescue

