

Procurement Division

Public Services Building 2051 Kaen Road Oregon City, OR 97045 (503) 742-5444 (Office)

REQUEST FOR QUOTES (RFQ) #2018-83

Issue Date: August 28, 2018

Project Name:	CBX PGE Highv	CBX PGE Highway 26				
Quote Due Date/Time:	September 13, 2:	September 13, 2:00 PM				
Procurement Analyst:	Ryan Rice	Phone:	503-742-5446			
		Email:	rrice@clackamas.us			

SUBMIT QUOTES VIA EMAIL TO <u>PROCUREMENT@CLACKAMAS.US</u> OR MAIL/HAND DELIVERY TO THE ABOVE ADDRESS

PLEASE NOTE: EMAIL SUBMISSIONS SHOULD HAVE "2018-83 CBX PGE HIGHWAY 26" IN THE SUBJECT LINE

1. ANNOUNCEMENT AND SPECIAL INFORMATION

Quoters are required to read, understand, and comply with all information contained within this Request for Quotes ("RFQ"). All quotes are binding upon Quoter for sixty (60) days from the Quote Due Date/Time. Quotes received after the Quote Due Date/Time may not be considered. If authorized in the RFQ and resulting contract, travel and other expense reimbursement will only be reimbursed in accordance with the Clackamas County Travel Reimbursement Policy in effect at the time the expense is incurred. The Policy may be found at www.clackamas.us/bids/terms.html.

It will be the responsibility of potential Quoters to refer daily to the Bids and Contract Information Page (www.clackamas.us/bids/index.html) to check for any available addenda, response to clarifying questions, cancellations or other information pertaining to this RFQ.

All questions regarding this RFQ are to be directed to the Procurement Analyst named above. Quoters may not communicate with County employees or representatives about the RFQ during the procurement process until the Procurement office has notified Quoters of the selected Quoter. Communication in violation of this restriction may result in rejection of a Quoter.

2. SCOPE

The purpose of this RFQ is to construct aerial fiber laterals along Hwy 26, located between Sandy and Welches.

Project Locations:

49501 SE Cherryville Drive, Sandy, Oregon 97055

55190 E. Bear Garden Road, Sandy, Oregon 97055

60157 E. Sleepy Hollow Drive, Sandy, Oregon 97055

61810 E. Brightwood Loop, Brightwood, Oregon 97011

64735 E. Brightwood Loop, Brightwood, Oregon 97011

67294 E. Hwy 26, Welches, Oregon 97067

24730 E. Woodsey Way, Welches, Oregon 97067

Splicing Requirements:

- New Aerial FOSC450D @ Highway 26 & SE Cherryville Dr: 2x splices
- New Aerial FOSC450D @ Highway 26 & E Summertime Dr: 2x splices
- New Aerial FOSC450D @ 60250 E Highway 26: 6x splices
- New Aerial FOSC450D @ Highway 26 & E Country Club Rd: 2x splices

- Existing Aerial FOSC450D @ Highway 26 & E Brightwood Loop Rd: 2x splices
- Existing Aerial FOSC450D @ Highway 26 & E Arrah Wanna Blvd: 2x splices
- Existing Aerial FOSC450D @ 69500 E Highway 26: 18x splices
- Existing Aerial FOSC450D @ 69580 E Highway 26: 18x splices

Material Requirements:

- Fiber Optic Cable: 60ct Singlemode, single-jacket, single armor contractor provided
- Splice Case: FOSC450D contractor provided
- Conduit: 2" HDPE/PVC
- Risers: 2" first 10ft galvanized, PVC after that.
- Strand: 6.6M, 5/16" downguys
- Premise Terminations: N/A
- Place any required down guys and overhead guys.

General Requirements:

- 1. All material and equipment needed to complete this project will be supplied by the contractor.
- 2. All utility make-ready costs will be the responsibility of Clackamas CBX.
- 3. City and ODOT permit will be provided by CBX.
- 4. Contractor will be responsible for developing an approved traffic control plan. **All flagging** costs need to be included in the quote.
- 5. All fiber cables need to be labeled in every splice case and vault for future reference. CBX will provide the fiber tags.
- 6. All disturbed areas shall be restored to an in-kind or better condition.
- 7. Place locate wire in all conduit that fiber is placed in.
- 8. CBX is not responsible for extra costs due to Subcontractors' failure to review complete plans, drawings and specifications.
- 9. Quotes in excess of \$50,000.00, performance and payment bonds will be a required part of the final Contract.
- 10. Should quotes exceed \$100,000.00 a bid bond shall accompany vendor quote.

Key Dates:

Commencement Date: Upon Issuance of Notice to Proceed ("NTP")

Substantial Completion: 3/1/2019 Final Completion: 3/31/2019

Engineers Estimate: \$100,000.00

The following items are included and incorporated within this RFQ:

• PGA CONSTRUCTION DRAWINGS: BRIGHTWOOD TO WELCHES DA SCHEME –DRAWING SET: SHEETS 1-7.

Prevailing Wage:

Prevailing Wage Rates requirements apply to this project because the maximum compensation for all owner-contracted work is more than \$50,000. The selected contractor and all subcontractors shall comply with the provision of ORS 279C.800 through 279C.870, relative to the Prevailing Wage Rates and the required public works bond.

PREVAILING WAGE RATES for Public Works Contracts in Oregon, July 1, 2018, which can be downloaded at the following web

address: http://www.oregon.gov/boli/WHD/PWR/Pages/pwr_state.aspx. The Work will take place in Clackamas County, Oregon.

3. Sample Contract

Submission of a Quote in response to this RFQ indicates Quoter's willingness to enter into a contract containing substantially the same terms of the **Public Improvement** contract, which can be found at: http://www.clackamas.us/bids/terms.html.

No action or response to the sample contract is required under this RFQ.

4. Quote

Quotes should be short and concise with the following information:

A. Lump Sum price to complete the project presented on company letterhead.

Quotes are to include a basic quote and the following Unit Adder:

Unit Price #1: Tree Pruning (non-arborist)

Adder-Per Linear Foot

Unit Price #2: Directional Rock Bore 2" SDR11 HDPE Rock

Adder-Per Linear Foot

- B. Bid Bond (should quote be in excess of \$100,000.00);
- C. Estimated time to complete the project;
- D. Clackamas County Certifications Form; and
- E. Any additional information that Clackamas County should take into consideration for the project or qualifications.

5. Evaluation

The quote received from the lowest responsive responsible Quoter will be awarded a contract. The "lowest responsive responsible Quoter" is the lowest Quoter who has substantially complied with all requirements of the Request for Quote and who can be expected to deliver promptly and perform reliably in the determination of Clackamas County.

CLACKAMAS COUNTY CERTIFICATIONS RFO #2018-83

Each Quoter must read, complete and submit a copy of this Clackamas County Certification with their Quote. Failure to do so may result in rejection of Quote. By signature on this Certification the undersigned certifies that they are authorized to act on behalf of the Quoter and that under penalty of perjury the undersigned will comply with the following:

SECTION I. OREGON TAX LAWS

As required in ORS 279B.110(2)(3), the undersigned hereby certifies that, to the best of the undersigned's knowledge, the Quoter is not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS chapters 118, 314, 316, 317, 318, 321, 323, and elderly rental assistance program under ORS 310.630 to 310.706, and local taxes administered by the Department of Revenue under ORS 305.620, all as applicable. If a contract is executed, this information will be reported to the Internal Revenue Service. Information not matching IRS records could subject Quoter to 28% backup withholding.

SECTION II. NON-DISCRIMINATION

The undersigned hereby certifies that the Quoter has not and will not discriminate in its employment practices with regard to race, creed, age, religious affiliation, sex, disability, sexual orientation, national origin, or any other protected class. Nor has Quoter or will Quoter discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is a disadvantaged business enterprise, a minority-owned business, a woman-owned business, a business that a service-disabled veteran owns or an emergency small business that is certified under ORS 200.055.

SECTION III. CONFLICT OF INTEREST

The undersigned hereby certifies that no elected official, officer, agency or employee of Clackamas County is personally interested, directly or indirectly, in any resulting contract from this RFQ, or the compensation to be paid under such contract, and that no representation, statements (oral or in writing), of the County, its Commissioners, officers, agents, or employees had induced Quoter to submit this Quote. In addition, the undersigned hereby certifies that this proposal is made without connection with any person, firm, or corporation submitting a quote for the same material, and is in all respects fair and without collusion or fraud.

SECTION IV. COMPLIANCE WITH SOLICITATION

The undersigned further agrees and certifies that they:

- 1. Have read, understand and agree to be bound by and comply with all requirements, instructions, specifications, terms and conditions of the RFQ (including any attachments); and
- 2. Are an authorized representative of the Quoter, that the information provided is true and accurate, and that providing incorrect or incomplete information may be cause for rejection of the Quote or contract termination; and
- 3. Will furnish the designated item(s) and/or service(s) in accordance with the RFQ and Quote; and
- 4. Will use recyclable products to the maximum extend economically feasible in the performance of the contract work set forth in this RFQ.

Firm Name:	Date:	
Signature:	Title:	
Name:	Telephone:	
Email:	OR CCB # (if applicable):	
Business Designation (check one): ☐ Corporation ☐ Partnership ☐ Sole Proprietorsh	nip Non-Profit Limited Liability Company	
Resident Quoter, as defined in ORS 279A.120 Non-Resident Quote. Resident State:		
Oregon Business Registry Number:		

CLACKAMAS COUNTY INSTRUCTIONS TO QUOTERS

Quotes are subject to the applicable provisions and requirements of the Clackamas County Local Contract Review Board Rule C-047-0270 (Intermediate Procurements) and Oregon Revised Statutes.

QUOTE PREPARATION

- **1. QUOTE FORMAT**: Quotes must be must be submitted as indicated in the RFQ. Quotes may be submitted in writing to Clackamas County via e-mail, mail or in person.
- 2. CONFORMANCE TO RFQ REQUIREMENTS: Quotes must conform to the requirements of the RFQ. Unless otherwise specified, all items quoted are to be new, unused and not remanufactured in any way. Any requested attachments must be submitted with the quote and in the required format. Quote prices must be for the unit indicated on the quote. Failure to comply with all requirements may result in quote rejection.
- 3. ADDENDA: Only documents issued as addenda by Clackamas County serve to change the RFQ in any way. No other directions received by the Quoter, written or verbal, serve to change the RFQ document. NOTE: IF YOU HAVE RECEIVED A COPY OF THE RFQ, YOU SHOULD CONSULT THE CLACKAMAS COUNTY BIDS AND CONTRACT INFORMATION WEBSITE (www.clackamas.us/bids/index.html) TO ENSURE THAT YOU HAVE NOT MISSED ANY ADDENDA OR ANNOUNCEMENTS. QUOTERS ARE NOT REQUIRED TO RETURN ADDENDUMS WITH THEIR QUOTE. HOWEVER, QUOTERS ARE RESPONSIBLE TO MAKE THEMSELVES AWARE OF, OBTAIN AND INCORPORATE ANY CHANGES MADE IN ANY ADDENDA ISSUED, AND TO INCORPORATE ANY CHANGES MADE BY ADDENDUM INTO THEIR FINAL QUOTE. FAILURE TO DO SO MAY, IN EFFECT, MAKE THE QUOTER'S QUOTE NON-RESPONSIVE, WHICH MAY CAUSE THE QUOTE TO BE REJECTED.
- **4. USE of BRAND or TRADE NAMES**: Any brand or trade names used by Clackamas County in the specifications are for the purpose of describing and establishing the standard of quality, performance and characteristics desired and are not intended to limit or restrict competition. Quoters may submit quotes for substantially equivalent products to those designated unless the RFQ provides that a specific brand is necessary because of compatibility requirements, etc. All such brand substitutions shall be subject to approval by Clackamas County.
- **5. PRODUCT IDENTIFICATION**: Quoters must clearly identify all products quoted. Brand name and model or number must be shown. Clackamas County reserves the right to reject any quote when the product information submitted with the quote is incomplete.
- 6. FOB DESTINATION: Unless specifically allowed in the RFQ, QUOTE PRICE MUST BE F.O.B. DESTINATION with all transportation and handling charges included in the Quote.
- **7. DELIVERY**: Delivery time must be shown in number of calendar days after receipt of purchase order.
- **8. EXCEPTIONS**: Any deviation from quote specifications, or the form of sample contract referenced in this RFQ, may result in quote rejection at County's sole discretion.
- 9. SIGNATURE ON QUOTE: Quotes must be signed by an authorized representative of the Quoter. Signature on a quote certifies that the quote is made without connection with any person, firm or corporation making a quote for the same goods and/or services and is in all respects fair and without collusion or fraud. Signature on a quote also certifies that the Quoter has read and fully understands all quote specifications, and the sample contract referenced in this RFQ (including insurance requirements). No consideration will be given to any claim resulting from quoting without comprehending all requirements of the RFQ.
- **10. QUOTE MODIFICATION**: Quotes, once submitted, may be modified in writing before the time and date set for quote closing. Any modifications should be signed by an authorized representative, and state that the new document supersedes or modifies the prior quote. Quoters may not modify quotes after quote closing time.
- 11. QUOTE WITHDRAWALS: Quotes may be withdrawn by request in writing signed by an authorized representative and received by Clackamas County prior to the Quote Due Date/Time. Quotes may also be withdrawn in person before the Quote Due Date/Time upon presentation of appropriate identification.

12. QUOTE SUBMISSION: Quotes may be submitted by returning to Clackamas County Procurement Division in the location designated in the introduction of the RFQ via email, mail or in person; however, no oral or telephone quotes will be accepted. Envelopes, or e-mails containing Quotes should contain the RFQ Number and RFQ Title.

QUOTE EVALUATION AND AWARD

- 1. PRIOR ACCEPTANCE OF DEFECTIVE PROPOSALS: Due to limited resources, Clackamas County generally will not completely review or analyze quotes which fail to comply with the requirements of the RFQ or which clearly are not the best quotes, nor will Clackamas County generally investigate the references or qualifications of those who submit such quotes. Therefore, neither the return of a quote, nor acknowledgment that the selection is complete shall operate as a representation by Clackamas County that an unsuccessful quote was complete, sufficient, or lawful in any respect.
- **2. DELIVERY**: Significant delays in delivery may be considered in determining award if early delivery is required.
- **3. CASH DISCOUNTS**: Cash discounts will not be considered for award purposes unless stated in the RFQ.
- **4. PAYMENT**: Quotes which require payment in less than 30 days after receipt of invoice or delivery of goods, whichever is later, may be rejected.
- 5. INVESTIGATION OF REFERENCES: Clackamas County reserves the right to investigate references and or the past performance of any Quoter with respect to its successful performance of similar services, compliance with specifications and contractual obligations, and its lawful payment of suppliers, sub-contractors, and workers. Clackamas County may postpone the award or execution of the contract after the announcement of the apparent successful Quoter in order to complete its investigation. Clackamas County reserves the right to reject any quote or to reject all quotes at any time prior to Clackamas County's execution of a contract if it is determined to be in the best interest of Clackamas County to do so.
- **6. METHOD OF AWARD**: Clackamas County reserves the right to make the award by item, groups of items or entire quote, whichever is in the best interest of Clackamas County.
- 7. OUOTE REJECTION: Clackamas County reserves the right to reject any and all quotes.
- **8. QUOTE RESULTS**: Quoters who submit a quote will be notified of the RFQ results. Awarded quote files are public records and available for review by submitting a public records request or by appointment.



CLACKAMAS COUNTY PUBLIC IMPROVEMENT CONTRACT

BID BOND

Project Name: # 2018-83 CBX PGA Highway 26

We,(Name of Principal)	, as "Priı	ncipal,"		
(Name of Principal)				
and(Name of Surety)	, a	ın	Corporation,	
(Name of Surety)				
authorized to transact Surety business ourselves, our respective heirs, exec Clackamas County ("Obligee") the sum	cutors, administrator	s, successors a	nd assigns to pay ι	
			dollars.	
where with the condition of the obligate bid to an agency of the Obligee in responder identified above which proposal required to furnish bid security in an an pursuant to the procurement document.	oonse to Obligee's p or bid is made a par nount equal to ten (1	procurement docu t of this bond by r	ment (No.) for eference, and Princip	
into a Contract with the Obligee in accordance as may be specified in the bidding or Coperformance of such Contract and for prosecution thereof, or in the event of the bond or bonds, if the Principal shall pay between the amount specified in said to faith contract with another party to performull and void, otherwise to remain in full	ontract Documents we rethe prompt payme he failure of the Prin reto the Obligee the poid and such larger a orm the Work cover	ith good and suffient of labor and acipal to enter such difference not to earnount for which	cient surety for the fair material furnished in th Contract and give s exceed the penalty he the Obligee may in g	
IN WITNESS WHEREOF, we have ca authorized legal representatives this				
cipal:	Surety:			
	Bv: Attornev-In-	Fact		
Signature				
Official Capacity		Name		
st:Corporation Secretary		Address		
22-22-31-000-0007				
	City	State	Zip	













