

AGENDA

Thursday, March 3, 2016 - 10:00 AM
BOARD OF COUNTY COMMISSIONERS

Beginning Board Order No. 2016-26

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

I. CITIZEN COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the blue card provided on the table outside of the hearing room prior to the beginning of the meeting. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

II. CONSENT AGENDA *(The following Items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Work Sessions. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Health, Housing & Human Services

1. Approval of Amendment No. 2 to the Agency Service Contract with Northwest Family Services for Family Resource Coordination Services – *Children, Youth & Families*

B. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*

C. County Counsel

1. Approval of a Quitclaim Deed to Release Interest in a Storm Water Detention Easement – *Overlook Subdivision Lot 7, Plat No. 3348*

III. COUNTY ADMINISTRATOR UPDATE

IV. COMMISSIONERS COMMUNICATION

NOTE: *Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.*

www.clackamas.us/bcc/business.html

March 3, 2016

Board of County Commissioners
Clackamas County

Approval of Amendment #2 of the Agency Service Contract with Northwest Family Services
for Family Resource Coordination

Purpose/Outcomes	Amendment 2 expands the scope of work to include services that ensure that families involved in the Department of Human Services Child Welfare and/or Self-Sufficiency systems are connected to early learning, parent education, family supports and other resources as identified.
Dollar Amount and Fiscal Impact	This amendment adds \$8,000 for a maximum contract value of \$60,000. There is no fiscal impact to County.
Funding Source	Oregon Department of Education – Early Learning Division
Duration	Contract expires June 30, 2016
Previous Board Action	N/A
Strategic Plan Alignment	1. Individuals and families in need are healthy and safe 2. Ensure safe, healthy and secure communities
Contact Person	Rodney A. Cook 503-650-5677
Contract No.	CYF 7291

BACKGROUND: The Children, Youth and Family Division of the Health, Housing & Human Services Department request the approval of Amendment #2 with Northwest Family Services. The Family Resource Coordinator receives, coordinates, and expedites service referrals, and helps families navigate health, education, and other human service systems, following-up with families and providers to ensure the brokered services have effectively met the family’s needs for stability, health, and school readiness. Work plan changes as a result of this amendment include connecting Child Welfare and/or Self-Sufficiency involved families to family supports and kindergarten readiness information. A minimum of 80 families will be served.

This contract has a maximum value of \$60,000 and terminates June 30, 2016. It is in a format that is approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approve this amendment and authorize Richard Swift, H3S Director to sign on behalf of Clackamas County.

Richard Swift, Director
Health, Housing & Human Services

Contract Amendment (FY 15-16)
Health, Housing and Human Services

HHHS Contract Number: 7291

Board Order Number: N/A

Division: CYF/HHHS

Amendment No. 2

Contractor: Northwest Family Services

Amendment Requested By: CYF

Changes: Scope of Service
 Contract Time

Contract Budget
 Other:

Justification for Amendment:

Adds \$8,000 to current contract per additional funding from Oregon Department of Education Early Learning Division for Clackamas Early Learning Hub activities and expands the scope of work. The amended contract has a maximum value of \$60,000.

Amend:

SECTION II. COMPENSATION AND RECORDS

- A. Compensation. COUNTY shall compensate the AGENCY fir satisfactorily performing the services identified in Section 1 as follows:

On a cost reimbursement basis as described in Exhibit 3, attached hereto, up to a maximum compensation of \$52,000

To Read:

SECTION II. COMPENSATION AND RECORDS

- A. Compensation. COUNTY shall compensate the AGENCY fir satisfactorily performing the services identified in Section 1 as follows:

On a cost reimbursement basis as described in Exhibit 3, attached hereto, up to a maximum compensation of \$60,000

Amend:

Work Plan Quarterly Reporting Requirements

- FRC1A – 85% of families are connected to care-coordination entities, school staff, family advocates, home visitors, etc.
- FRC1B – 85% of families will complete early childhood screens and assessments, etc.
- FRC1C – 85% of families will be connected to pediatricians, etc.
- FRC2 – 85% of families will follow through with agreed upon activities such as referrals, assessments, treatment plans, etc.
- FRC3 – 85% of families report that they know how to use I&R systems

To Read:

Work Plan Quarterly Reporting Requirements

- FRC1A – 85% of families are connected to care-coordination entities, school staff, family advocates, home visitors, etc.
- FRC1B – 85% of families will complete early childhood screens and assessments, etc.
- FRC1C – 85% of families will be connected to pediatricians, etc.

Contract Amendment

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- ***FRC1D – 85% of families involved in DHS Child Welfare and/or Self-Sufficiency are connected to early learning, parent education, family supports, etc.***
- FRC2 – 85% of families will follow through with agreed upon activities such as referrals, assessments, treatment plans, etc.
- FRC3 – 85% of families report that they know how to use I&R systems
- ***FRC4 – Report the number of unduplicated families that were provided with kindergarten readiness information***

In Witness Hereof, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

Agency/Contractor

Northwest Family Services

Organization Name

6200 SE King Road

Address

Portland, Or 97222

City, State, Postal Code

CLACKAMAS COUNTY

Commissioner John Ludlow, Chair

Commissioner Jim Bernard

Commissioner Paul Savas

Commissioner Martha Schrader

Commissioner Tootie Smith

Signing on Behalf of the Board:

Signature

Executive Director

Title

Richard Swift, Director

Health, Housing and Human Services Dept.

Date

Date

Rodney A. Cook, Director

Children, Youth & Families Division

Date

DRAFT

Approval of Previous Business Meeting Minutes:
February 11, 2016

(draft minutes attached)

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<http://www.clackamas.us/bcc/business.html>

Thursday, February 11, 2016 – 10:00 AM

Public Services Building

2051 Kaen Rd., Oregon City, OR 97045

PRESENT: Commissioner John Ludlow, Chair
Commissioner Paul Savas
Commissioner Martha Schrader
Commissioner Tootie Smith

EXCUSED: Commissioner Jim Bernard

CALL TO ORDER

■ Roll Call

Commissioner Bernard is attending another meeting and will not be in attendance today.

■ Pledge of Allegiance

I. CITIZEN COMMUNICATION

<http://www.clackamas.us/bcc/business.html>

1. Les Poole, Gladstone – misc. issues including Gladstone/Oak Grove library, and road funding.

~Board Discussion~

2. Baldwin VanderBile, Chair of Oak Grove Community Council – concerns regarding governance of Gladstone/Oak Grove library.

~Board Discussion~ regarding the Library issue

Chair Ludlow introduced a short video that was produced by the Cable Division, as part of our outreach around the County's need for employment lands. It reiterates why employment land is so important to this Commission and this County.

The Board will recess at the Board of County Commissioners and convene as the Estacada Area County Service District for Library Services for the next item.

II. PUBLIC HEARINGS

1. Board Order No. **2016-09** Adopting the Findings of Fact and Plan of Dissolution for the Estacada Area County Service District for Library Services

Chris Storey, County Counsel presented the staff report.

Chair Ludlow opened the public hearing and asked if anyone would like to speak.

1. Michele Kinnamon, Estacada Public Library – spoke in support.

MOTION:

Commissioner Smith: I move we approve the Board Order Adopting the Findings of Fact and Plan of Dissolution for the Estacada Area County Service District for Library Services.

Commissioner Schrader: Second.

~Board Discussion~

Clerk calls the poll.

Commissioner Smith: Aye.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Chair Ludlow: Aye – the motion passes 4-0.

The Board will adjourn as the Estacada Area County Service District for Library Services and re-convene as the Board of County Commissioners for the remainder of the meeting.

2. Board Order No. **2016-10** Adopting Certain Findings, Agreement to Serve as Trustees, and Declaring the Dissolution of the Estacada Area County Service District for Library Services

Chris Storey, County Counsel presented the staff report.

Chair Ludlow opened the public hearing and asked if anyone would like to speak.

MOTION:

Commissioner Smith: I move we approve the Board Order Adopting Certain Findings, Agreement to Serve as Trustees, and Declaring the Dissolution of the Estacada Area County Service District for Library Services.

Commissioner Schrader: Second.

~Board Discussion~

Clerk calls the poll.

Commissioner Schrader: Aye.

Commissioner Savas: Aye.

Commissioner Smith: Aye.

Chair Ludlow: Aye – the motion passes 4-0.

III. CONSENT AGENDA

Chair Ludlow asked the Clerk to read the consent agenda by title, he then asked for a motion.

MOTION:

Commissioner Schrader: I move we approve the consent agenda.

Commissioner Savas: Second.

Clerk calls the poll.

Commissioner Savas: Aye.

Commissioner Smith: Aye.

Commissioner Schrader: Aye.

Chair Ludlow: Aye – the motion passes 4-0.

A. Health, Housing & Human Services

1. Approval of Re-Credentialing Clackamas County Medical Director, Dr. Andrew Suchocki – *Health Centers*
2. Approval of an Intergovernmental Agreement with the State of Oregon, Department of Consumer and Business Services, Oregon Insurance Division, Senior Health Insurance Benefits Assistance (SHIBA) – *Social Services*
3. Approval of an Intergovernmental Agreement with the City of Canby and the Housing and Community Development Division for the North Cedar Street Improvements Project – *Housing & Community Development*
4. Approval of a Sub-Recipient Agreement with Northwest Family Services for Youth Drug and Alcohol Prevention - Oregon City, Gladstone, and Milwaukie – *Children, Youth & Families*
5. Approval of Agency Services Contract with Northwest Family Services for Evidence-Based Parenting Education Classes – *Children, Youth & Families*

B. Department of Transportation & Development

1. Resolution No. **2016-11** Declaring the Public Necessity and Purpose for Acquisition of Rights-of-Way and Easements for the Salmon River (Elk Park Road) Bridge Project and Authorizing Negotiations and Eminent Domain Actions

C. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*
2. Approval of an Intergovernmental Agreement between North Clackamas Parks & Recreation District (NCPRD) and the Clackamas County Sheriff's Office (CCSO) for Cooperative Use of NCPRD Facilities as CCSO Reporting Stations - *CCSO*

D. Technology Services

1. Approval of a Contract with Unify Inc. for Upgrade of the Holman Building HiCom 300 Telephone SVoice Server to a HiPath Openscape 4000 V7 Voice Server - *Purchasing*

E. County Counsel

1. Approval of a Release of Reversionary Interest for a Park in the City of Lake Oswego

IV. NORTH CLACKAMAS PARKS & RECREATION DISTRICT

1. Approval of an Intergovernmental Agreement between North Clackamas Parks & Recreation District (NCPRD) and the Clackamas County Sheriff's Office (CCSO) for Cooperative Use of NCPRD Facilities as CCSO Reporting Stations

V. WATER ENVIRONMENT SERVICES

(Service District No. 1, Tri-City Service District & Surface Water Management Agency of Clackamas County)

1. Approval of an Intergovernmental Agreement between Clackamas County Service District No. 1 and Metro for the Acceptance of the Natural Areas Capital Grants Program Award
2. Approval of Contract Documents between the Clackamas County Service District No. 1 and Stettler Supply Company for the Blower System Upgrades Project - *Purchasing*
3. Approval of Contract Documents between Tri-City Service District and Stettler Supply Company for the Blower System Upgrades Project - *Purchasing*

VI. COUNTY ADMINISTRATOR UPDATE

<http://www.clackamas.us/bcc/business.html>

VII. COMMISSIONERS COMMUNICATION

<http://www.clackamas.us/bcc/business.html>

MEETING ADJOURNED – 11:15 AM

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March 3, 2016

Board of County Commissioners
Clackamas County

Members of the Board:

Stephen L. Madkour
County Counsel

Kathleen Rastetter
Chris Storey
Scott C. Ciecko
Alexander Gordon
Amanda Keller
Nathan K. Boderman
Christina Thacker
Assistants

**A Quitclaim Deed Releasing an Interest in a Storm Water
Detention Easement – Overlook Subdivision Lot 7, Plat No. 3348**

Purpose/Outcomes	<i>Execute quitclaim deed to release interest in a storm water detention easement.</i>
Dollar Amount and Fiscal Impact	<i>None identified</i>
Funding Source	<i>N/A</i>
Duration	<i>Indefinitely</i>
Previous Board Action	<i>None</i>
Strategic Plan Alignment	<i>1. Build public trust through good government.</i>
Contact Person	<i>Nate Boderman, 503-655-8364</i>
Contract No.	<i>None</i>

BACKGROUND:

In December of 1996, the plat for Overlook Subdivision was recorded in the Clackamas County Surveyor Office. A storm water detention easement was included on the plat, which encumbered a portion of Lot 7. The storm water facilities for this subdivision were re-designed, making the storm water detention easement over Lot 7 unnecessary. The current property owner has requested that the County and CCSD #1 release all rights and interest each may have in the storm water detention easement that encumbers his property. CCSD #1 has evaluated this proposal and has already executed a quitclaim deed releasing any interest that CCSD #1 may have in the easement.

A quitclaim deed is attached to this staff report that would release any and all interest that Clackamas County may have in the easement described above to the property owner of Lot 7, Overlook Subdivision.

Also attached to this staff report is a copy of the executed quitclaim deed from CCSD #1 to the property owner of Lot 7, Overlook Subdivision, along with a staff memorandum describing the transaction. CCSD #1 Rules and Regulations, Section 1.3 gives the Director of CCSD #1 the authority to relinquish the rights to easements.

RECOMMENDATION:

Staff recommends the Board execute the attached quitclaim deed.

Respectfully submitted,

Nate Boderman
Assistant County Counsel

After recording, return to:	I
Clackamas County	I
150 S. Beaver Creek Road	I
Oregon City, OR 97045	I
	I
Accepted By Clackamas County	I
	I
Agenda Date & Number: _____	I
OR	I
Board Order Number: _____	I

STATUTORY QUIT CLAIM DEED

Clackamas County, a political subdivision of the State of Oregon (“Grantor”), releases and quit claims to Michael Cebula, an individual (“Grantee”), all its right, title, and interest in and to its easements over, in, and under the real property described on the attached Exhibit A, which description by this reference is hereby incorporated herein as if set forth in full. See Attached.

The easements or portions thereof were originally granted to Grantor on Overlook Partition Plat No. 3348, Clackamas County and referenced in Instrument No. 97-076035, Clackamas County Deed Records.^[ak1]

The true consideration for this conveyance is the sum of \$0 dollars and other such good and valuable consideration. The easement(s) is no longer necessary for use by the Grantor. This deed is given to merge title in Grantee.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON’S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

[Signature Page Follows]

DATED this _____ day of _____, 20__.

Clackamas County

BY: _____

NAME: _____

STATE OF OREGON)

County of)
 -)

This instrument was acknowledged before me on _____, 20 __ by
_____, authorized to act on behalf of Clackamas County, Grantor.

Notary for Oregon
My Commission expires: _____

STATUTORY QUIT CLAIM DEED
EXHIBIT A

Legal Description

STORM WATER DETENTION EASEMENT situated on a tract of land situated in the southeast $\frac{1}{4}$ of Section 3, Township 2 South, Range 2 East, Willamette Meridian, Clackamas County, Oregon, being more particularly described as follows:

Beginning at the most northerly corner of Overlook Partition Plat No. 3348, Lot 7 recorded by Clackamas County Surveyors Office, Clackamas County, Oregon and said northerly corner point being the TRUE POINT OF BEGINNING;

1. Thence, southerly S 00° 18' 12" E a distance of 50.00 feet to a point on the west line of said lot 7;
2. Thence, easterly on a line perpendicular to said west line of said lot 7, a distance of 50 feet more or less, to a point of intersection with the northeasterly line of said lot 7;
3. Thence, northwesterly N 48° 09' 37" W along said northeasterly line a distance of 71 feet more or less, to a point of intersection with the most northerly corner of said lot 7 and said point being the TRUE POINT OF BEGINNING.